

MINUTES

of an **Ordinary Council Meeting** held in the Council Chambers, Municipal Head Office Building, Swakopmund on **Tuesday, 27 May 2014** at **19:00**.

PRESENT:

Councillor J Kambueshe	:	Mayor (Chairperson of Council)
Councillor A N Bessinger	:	Deputy Mayor
Alderman R //Hoabes	:	Chairperson of Management Committee
Councillor R N Andreas-Noabes	:	Alternate Chairperson of MC
Councillor L M Tlhabanello-Madi	:	Member of Management Committee
Councillor N N Salomon	:	Member of Management Committee
Councillor F Hamukwaya	:	Additional Member of MC
Councillor P V Steinkopff	:	Member of Council
Alderman E //Khoaseb	:	Member of Council

OFFICIALS:

Mr H !Naruseb	:	Acting Chief Executive Officer
Mr V S Kaulinge	:	Acting GM: Community Development Services
Mr A Plaatjie	:	Acting GM: Corporate Services & Human Resources
Mr M Amedick	:	Acting GM: Engineering Services
Ms L Mutenda	:	Acting GM: Health Services
Ms T Xoagus	:	Acting Manager: Traffic
Ms S Bruwer	:	Acting Manager: Corporate Services
Ms A Gebhardt	:	Corporate Officer: Marketing and Communication
Mr U Tjiurutue	:	Corporate Officer: Administration

ALSO PRESENT:

16 (Sixteen) members of the public and representatives of The Namibian, Allgemeine Zeitung and NAMPA attended the meeting.

1. OPENING

Reverend Mark Gardner opened the meeting with scripture reading and a prayer.

2. **APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATION OF INTEREST**

2.1 Application for leave of absence

Councillor U Kaapehi - Approved

2.2 Declaration of interest

None.

3. **CONFIRMATION OF MINUTES**
(C/M 2014/04/24 - A 2/3/5)

3.1 **MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 24 APRIL 2014**

On proposal of Councillor N N Salomon seconded by Councillor R N Andreas-Noabes it was:-

RESOLVED:

That the minutes of the Ordinary Council Meeting held on 24 April 2014, be confirmed.

4. **INTERVIEWS WITH DEPUTATIONS OR PERSONS SUMMONED OR REQUESTED TO ATTEND THE MEETING**

None.

5. **OFFICIAL ANNOUNCEMENTS, STATEMENTS AND COMMUNICATIONS**

5.1 **ANNOUNCEMENTS BY HIS WORSHIP THE MAYOR AND CHAIRPERSON OF COUNCIL**

(C/M 2014/04/24 - A 2/3/5)

His Worship the Mayor welcomed everybody to the meeting and delivered his monthly announcements.

5.2 **LONG SERVICE AWARDS**

(C/M 2014/04/24 - B 1/8)

His Worship, the Mayor, also announced as follows:

QUOTED

Long Service Awards:

Mr Julia Hedimba	-	10 Years
Mr Justus Kaaronda	-	10 Years
Mr Samuel N Hamunyela	-	20 Years
Mr Jackson Matheus	-	20 Years
Ms A M Grobler	-	Retirement
Mr Lukas Shambeni	-	Retirement

6. **PETITIONS**

None.

7. **MOTIONS OF MEMBERS**

None.

8. **ANSWERS TO QUESTIONS FROM MEMBERS OF WHICH NOTICE HAS BEEN GIVEN**

None.

9. **FEEDBACK REPORT ON THE EXECUTION OF RESOLUTIONS TAKEN BY COUNCIL IN MARCH 2014**

- 9.1 The feedback on the resolutions taken by Council on 24 April 2014 was noted.

10. **REPORT TO COUNCIL ON RESOLUTIONS TAKEN BY MANAGEMENT COMMITTEE DURING MARCH 2014**

10.1 **MINUTES OF MANAGEMENT COMMITTEE MEETINGS HELD DURING MAY 2014**

(C/M 2014/04/24 - A 2/3/5)

RESOLVED:

That the resolutions taken at an Ordinary Management Committee Meeting held on 16 May 2014 and the Special Management Meeting held on 20 May 2014 be noted.

11. **RECOMMENDATIONS BY THE MANAGEMENT COMMITTEE**

11.1 **MANAGEMENT COMMITTEE MEETING AND ORDINARY MANAGEMENT COMMITTEE MEETING HELD ON 10 APRIL 2014**

11.1.1 **EXTENSION OF SWAKOPMUND TOWN AND TOWNLAND BOUNDARIES**

(C/M 2014/05/27 - G 2/1)

RESOLVED:

- (a) That Council approves the map including the new proposed boundaries of the Swakopmund Town and Townlands with $\pm 124\,159.15\text{ha}$, to include the 40km mark east on the B2 road outside Swakopmund.
 - (b) That all relevant stakeholders be consulted on the proposed application to obtain permission if required.
 - (c) That the Engineering Services Department attends to the application for the extension of the Swakopmund Town and Townlands to the Ministry of Regional and Local Government, Housing and Rural Development in accordance with the approved map.
-

- 11.1.2 **MESSRS QUIVER TREE INVESTMENTS ONE THREE CC: REFUND OF INTEREST PAID IN RESPECT OF PURCHASE PRICE**
(C/M 2014/05/27 - E 4876, G 4/1/3)

RESOLVED:

- (a) That the amount of N\$115 488.88 be refunded to Messrs Quiver Investments One Three CC in respect of interest paid on the purchase price for Erf 4876, Swakopmund as the erf was registered within the prescribed 90 days.
- (b) That the Property Policy be amended accordingly to provide that if interest is applicable, it shall be calculated until the date of transfer not the date the full purchase price reflects on Council's account.

- 11.1.3 **SALE OF ERF 5159, SWAKOPMUND TO MESSRS ELI INVESTMENTS TEN CC - CLOSED BID OF 21 JUNE 2013**
(C/M 2014/05/27 - E 5159)

RESOLVED:

That this item be withdrawn from the agenda and be resubmitted to the next Management Committee meeting.

- 11.1.4 **DETERMINATION OF PURCHASE PRICES: SALE OF ERVEN TO MR N RAMAKHUTLA - TWO PORTIONS OF THE SUBDIVISION OF THE REMAINDER OF ERF 138, MONDESA**
(C/M 2014/05/27 - M 4338, 4339)

RESOLVED:

- (a) That Mr N Ramakhutla be informed that Council has considered the purchase prices proposed by the valuers as required in terms of Council's resolution passed on 29 September 2011 and chooses not to accept these since the prices are below the upset price.
- (b) That after the sale of the newly created erven, the purchase prices for Erven 4338 and 4339, Mondesa be determined by the highest price per square meter price offered by a successful purchaser at the closed bid.

- 11.1.5 **ADJUSTMENT OF RENTAL TARIFF: PORTION "A" NOW ERF 4327, MONDESA: MS E MAUANO**
(C/M 2014/05/27 - M 4327)

RESOLVED:

- (a) That the increased monthly rental tariff be approved for Ms E Mauano for the lease of Erf 4327, Mondesa in the amount of N\$325.75 + N\$81.44 (15% Vat) = N\$ 407.18; i.e. rounded off N\$407.20, subject to an annual escalation of 10% on 01 July 2014 plus basic services that will be levied.

- (b) That the following condition be added to the approved standard lease conditions of 31 March 2010 as it is a requirement from the Engineering Service Department:

"That the Lessee is liable to level the erf allocated to him / her to the same level of the existing street at his / her own cost before commencing with any temporary structures and to the satisfaction and approval of the Engineering Services Department".

- (c) That Ms E Mauano be informed that the water meter will only be installed by Council at its own cost upon receipt of her application.
- (d) That Ms E Mauano be informed that she will be responsible for the monthly municipal services inclusive of water consumption.

11.1.6 **ADJUSTMENT OF RENTAL TARIFF: PORTION "O" NOW ERF 4341, MONDESA: MS FLORENCE /KHAXAS**
(C/M 2014/05/27 - M 4341)

RESOLVED:

- (a) That the increased monthly rental tariff be approved for Ms F Khaxas for the lease of Erf 4341, Mondesa in the amount of N\$325.75 + N\$81.44 (15% Vat) = N\$407.18; i.e. rounded off N\$407.20, subject to an annual escalation of 10% on 01 July 2014 plus basic services that will be levied.
- (b) That the following condition be added to the approved standard lease conditions of 31 March 2010 as it is a requirement from the Engineering Service Department:
- "That the Lessee is liable to level the erf allocated to him / her to the same level of the existing street at his / her own cost before commencing with any temporary structures and to the satisfaction and approval of the Engineering Services Department".*
- (c) That Ms F Khaxas be informed that the water meter will only be installed by Council at its own cost upon receipt of her application.
- (d) That Ms F Khaxas be informed that she will be responsible for the monthly municipal services inclusive of water consumption.

11.1.7 **BTS RENTAL ON ERF 5360, SWAKOPMUND: MOBILE TELECOMMUNICATIONS LIMITED**
(C/M 2014/05/27 - G 4/2/2/2)

RESOLVED:

- (a) That the approval of the lease of the BTS site on Erf 5360, Swakopmund to Messrs Mobile Telecommunications Limited for a 3 month term as from 1 May 2014 until 30 July 2014, be condoned.
- (b) That the lease tariff for the first three month lease agreement be at the existing tariff of N\$20.92 per m² per month (excluding 15% VAT) with an annual escalation of 10% as from 1 July 2014.
- (c) That on the effluxion of the lease period in (a), Council approves the establishment of subsequent new 3 month period lease agreements on the same terms and conditions as concluded with

Messrs Mobile Telecommunications Limited not exceeding 12 months from 1 May 2014.

- (d) That Council's standard lease conditions be applicable.
- (e) That based on the pending sale of Erf 5360, Swakopmund to Messrs Vineta Property Development (Pty) Ltd, Messrs Mobile Telecommunications Limited be advised to identify and apply to Council for a new BTS site to lease on an alternative property as soon as possible.
- (f) That Council does not make a financial concession to Messrs Mobile Telecommunications Limited due to the financial costs they have to undertake to relocate their BTS site from Erf 5360, Swakopmund on the termination of their lease.

11.1.8 **LEASE OF BTS SITE ON ERF 507, TAMARISKIA BY MESSRS PARATUS TELECOMMUNICATIONS (PTY) LTD**
(C/M 2014/05/27 - G 4/2/2/2)

RESOLVED:

- (a) That the Council resolution of 27 March 2014 under item 11.1.15 be amended to substitute the name '*Paratus Telecommunications Pty Ltd*' for the name '*Internet Technologies Namibia (Pty) Ltd*' throughout.
- (b) That all other conditions of the resolution remain the same.

11.1.9 **MESSRS DISA LANDSCAPING: REQUEST FOR LONGER LEASE PERIOD**
(C/M 2014/05/27 - N 7/3/4, N 6/1/3)

RESOLVED:

- (a) That point (c) under item 11.1.16 of the Council resolution of 27 March 2014 be amended for a lease period of 5 years instead of 1 year.
- (b) That the applicant be informed that the purified effluent water tariff is applicable and that this cost is not included in the rental amount.
- (c) That it be noted that the applicant opted for an area of $50\,000\text{m}^2 = \text{N\$}0.089\text{c} / \text{m}^2$ i.e. $\text{N\$} 4\,450.00 + 15\% \text{ VAT } (\text{N\$} 667.50)$.

11.1.10 **DEED OF SALE: PRO-ED PARENTS' ASSOCIATION**
(C/M 2014/05/27 - G 3/9/12)

RESOLVED:

- (a) That the Deed of Sale for the sale of Portion 112 (a portion of Portion B) to Messrs Pro-Ed Parents' Association, be approved.
- (b) That Annexure "G" of Council's Property Policy be amended to read that Council refunds the purchase price paid, less any amounts owed to Council in the case of the cancellation of the transaction by either party.

11.1.11 ACCEPTABLE USE GUIDELINES - INTERNET ACCESS

(C/M 2014/05/27 - D 12/1)

RESOLVED:

That the Guidelines on Internet access and usage be approved.

11.1.12 PROPOSED NEW AND INCREASED TARIFFS

(C/M 2014/05/27 - D 2/1, D 2/1/1)

RESOLVED:

That Council approves the following tariffs and that the tariffs be gazetted accordingly:

STANDARD BUILDING REGULATIONS**1. BUILDING INSPECTIONS**

(c) Re-inspection of structures outside the Heritage Area, after final inspection for purpose of rectifying anomalies regarding:	
(i) Deviation from conditions contained in the building permit or deviations from the approved building plan	N\$326.70 / inspection necessitated *
	* With a limit of N\$7 500.00 for multi storey buildings
(d) Re-inspection of structures inside the Heritage Area, after final inspection for purpose of rectifying anomalies regarding:	
(ii) Deviation from conditions contained in the building permit or deviations from the approved building plan	N\$500.00 / inspection necessitated *
	* With a limit of N\$20 000.00 regardless of type of structure
(e) Penalty for un-approved demolition of a structure:	
All areas outside Heritage Area	N\$10 000.00
Heritage Area (Apart from reporting for criminal prosecution)	N\$100 000.00

11.1.13 DONATION OF COMPUTER TO THE MONDESA CHARGE OFFICE

(C/M 2014/05/27 - B 12/1)

RESOLVED:

That Council condones the donation of the computer set (touch screen/monitor - *Serial Number CBS 0104703*-, keyboard and cable) donated to the Namibian Police - Mondesa Charge Office on 17 April 2014 for the use of "*Police Clearance Certificates*" in Swakopmund.

11.1.14 APPLICATION FOR HEIGHT RELAXATION ON ERF 71, WATERFRONT

(C/M 2014/05/27 - WF 71)

RESOLVED:

That this item be referred back and be resubmitted to the next Management Committee with all the relevant documentation as well as a checklist of all the processes followed.

11.1.15 APPLICATION FOR CONSENT FOR THE RELAXATION OF BUILDING LINES ON ERF 5643, KRAMERSDORF
(C/M 2014/05/27 - E 5643)

RESOLVED:

That the resolution taken by Council on 27 February 2014 be repealed and replaced with the following:

- (a) That the application for relaxation of Lateral Building Line from 3m to 0m on Erf 5643, Kramersdorf, be approved.
- (b) That the application for the height relaxation of the Lateral boundary wall from 2.25m to 5.7m, be approved.
- (c) That the application for relaxation for the First Floor from 5m to 2m, be approved.
- (d) That Mr R Conrad be informed of his / her right to appeal (in terms of Clause 8 of the Swakopmund Town Planning Scheme) to the Minister, within 28 days (in respect of resolution (a) above) of this notice against Councils decision, provided that written notice of such an appeal shall be given to the Ministry, as well as Council within the said period.

11.1.16 REZONING OF AND CONSOLIDATION OF VARIOUS ERVEN
(C/M 2014/05/27 - E 5797, 5798, 5799, 5800, 5801, 5802, 5803, 5804, 5805, 5806, 5807, 5808, 5809, 5810, 5811, 5812, 5813)

RESOLVED:

- (a) That Council approves the following applications for rezoning and consolidation:
 - Rezoning of Erven 5797, 5798, 5799 and 5800, Kramersdorf Extension 18, from "Single Residential" to "General Residential 1" with a density of 1:100 and the consolidation of Erven 5797, 5798, 5799 and 5800, Kramersdorf, and Extension 18.
 - Rezoning of Erven 5801, 5802 and 5803, Kramersdorf Extension 18, from "General Residential 2" with a density of 1:300 to "General Residential 1" with a density of 1:100 and the consolidation of Erven 5801, 5802 and 5803, Kramersdorf, Extension 18.
 - Rezoning of Erven 5804, 5805, and 5806, Kramersdorf Extension 18, from "Single Residential" to "General Residential 1" with a density of 1:100 and the consolidation of Erven 5804, 5805 and 5806, Kramersdorf, Extension 18.
 - Rezoning of Erven 5807, 5808, and 5809, Kramersdorf Extension 18, from "Single Residential" to "General Residential 1" with a density of 1:100 and the consolidation of Erven 5807, 5808 and 5809, Kramersdorf, Extension 18.
 - Rezoning of Erven 5810 and 5811, Kramersdorf Extension 18, from "General Residential 2" with a density of 1:300 to "General Residential 1" with a density of 1:100 and the consolidation of Erven 5810 and 5811, Kramersdorf, Extension 18.
 - Rezoning of Erven 5812 and 5813, Kramersdorf Extension 18, from "General Residential 2" with a density of 1:300 to "General Residential 1" with a density of 1:100 and the consolidation of Erven 5812 and 5813, Kramersdorf, Extension 18.
 - Consolidation of Erven 5812 and 5813, Kramersdorf, Extension 18.
- (b) That the approved rezoning's be included in the next Amendment Scheme for approval by the Ministry of Regional and Local Government, Housing and Rural Development.
- (c) That the Betterment Fee be levied in terms of the policy.

- 11.1.17 **REZONING OF ERF 1273, SWAKOPMUND, EXTENSION 6, FROM “SINGLE RESIDENTIAL” WITH A DENSITY OF 1:900 TO “GENERAL RESIDENTIAL 2” WITH A DENSITY OF 1:300**
(C/M 2014/05/27 - E 1273)

RESOLVED:

- (a) That the rezoning of Erf 1273, Swakopmund, Extension 6 (Kramersdorf) from “*Single Residential*” with a density of 1:900 to “*General Residential 2*” with a density of 1:300m², be approved.
- (b) That the approved rezoning of Erf 1273, Swakopmund, Extension 6 (Kramersdorf) be included in the next Amendment Scheme for final approval by the Ministry of Regional and Local Government, Housing and Rural Development.

- 11.1.18 **CONSENT TO OPERATE A NOXIOUS INDUSTRY (BRICK MANUFACTURING PLANT) FROM ERF 4878, SWAKOPMUND (EXTENSION 10)**
(C/M 2014/05/27 - E 4878)

RESOLVED:

- (a) That consent to operate a noxious industry from Erf 4878, Swakopmund, Extension 10, be approved.
- (b) That Messrs Nambrick & Concrete CC register with the Health Services Department and that the standard Health Regulations will apply.
- (c) That the consent use be subject to the following:
 - *That Council reserves the right, to cancel a consent use should there be valid complaints.*
 - *That they must operate within the Town Planning Scheme regulations.*
 - *That the consent is not transferable.*
 - *That no on street parking will be tolerated.*

- 11.1.19 **CONSENT TO OPERATE A NOXIOUS INDUSTRY (BRICK MANUFACTURING PLANT) FROM ERF 2766, SWAKOPMUND**
(C/M 2014/05/27 - E 2766)

RESOLVED:

- (a) That consent to operate a *Noxious Industry* from Erf 2766, Swakopmund be approved.
- (b) That Mr J J Hilberts t/a Messrs Exousia Properties register with the Health Services Department and that the standard Health Regulations will apply.
- (c) That the consent use be subject to the following:
 - *That Council reserves the right, to cancel a consent use should there be valid complaints.*
 - *That they must operate within the Town Planning Scheme regulations.*
 - *That the consent is not transferable.*
 - *That no on street parking will be tolerated.*

11.1.20 **APPLICATION FOR PERMISSION TO OPERATE A RESIDENT
OCCUPATION (CASH LOAN OFFICE)**
(C/M 2014/05/27 - T 773)

RESOLVED:

- (a) That the following application for permission to operate a cash loan office be approved:
 - *Erf 773, Tamariskia (Ochs Avenue) - Messrs Coetzee Cash Loan CC - Cash Loan Office
(Notice No. 8/2014-04-11)*
- (b) That the applicant registers with the Health Services Department and the standard Health Regulations will apply.
- (c) That the applicant submits proof of registration as a micro lender/cash loan by NAMFISA within two months after approval was granted by Council.
- (d) That the consent use be subject to the following:
 - *That Council reserves the right, to cancel a consent use should there be valid complaints.*
 - *That they must operate within the Town Planning Scheme regulations.*
 - *That the consent is not transferable.*
 - *That the applicant provides sufficient parking on the premises.*
 - *That no on street parking will be tolerated.*

11.1.21 **APPLICATION FOR PERMISSION TO OPERATE A PLACE OF
INSTRUCTION**
(C/M 2014/05/27 - E 1214)

RESOLVED:

- (a) That the application of Ms E Bester from Messrs Kindermusik for consent to operate a “*Place of Instruction*” from Erf 1214, Swakopmund be approved.
- (b) That Messrs Kindermusik register with the Health Services Department and that the standard Health Regulations will apply.
- (c) That the consent use be subject to the following:
 - *That Council reserves the right, to cancel a consent use should there be valid complaints.*
 - *That the applicant must operate within the Town Planning Scheme regulations.*
 - *That the consent is not transferable.*
 - *That sufficient parking be provided on the premises.*
 - *That no on street parking will be tolerated.*

11.1.22 **APPLICATION FOR PERMISSION TO OPERATE A RESIDENT
OCCUPATION (ADMINISTRATIVE OFFICE)**
(C/M 2014/05/27 - E 2163)

RESOLVED:

- (a) That the application of Messrs Scavab Environmental & Geological Enterprises for permission to operate an administrative office from Erf 2163, Swakopmund be approved:
- (b) That Messrs Scavab Environmental & Geological Enterprises register with the Health Services Department and that the standard Health Regulations will apply.
- (c) That the consent use be subject to the following:
 - *That Council reserves the right, to cancel a consent use should there be valid complaints.*
 - *That the applicants must operate within the Town Planning Scheme regulations.*
 - *That the consent is not transferable.*
 - *That sufficient parking will be provided on the premises.*
 - *That no on street parking will be tolerated.*
 - *That only one third of the total floor area of all the buildings on the erf is allowed to be used for the resident occupation.*

11.1.23 **APPLICATION FOR PERMISSION TO OPERATE RESIDENT
OCCUPATIONS (ADMINISTRATIVE OFFICES)**
(C/M 2014/05/27 - E 437, T 295, E 4063)

RESOLVED:

- (a) That the following applications for permission to operate administrative offices be approved:
 - *Erf 437, Swakopmund (5 Linden Street) - Messrs Tour & Travel Biz - Administrative Office
(Notice No. 8/2014-04-11)*
 - *Erf 295, Tamariskia (22 Tantalite Avenue) - Messrs Olivier Builders - Administrative Office
(Notice No. 8/2014-04-11)*
 - *Erf 4063, Swakopmund (2 Tsavorite Street) - Messrs Silver Fern Properties CC - Administrative Office
(Notice No. 8/2014-04-11)*
- (b) That the applicants register with the Health Services Department and that the standard Health Regulations will apply.
- (c) That the consent use be subject to the following:
 - *That Council reserves the right, to cancel a consent use should there be valid complaints.*
 - *That the applicants must operate within the Town Planning Scheme regulations.*
 - *That the consent is not transferable.*
 - *That sufficient parking will be provided on the premises.*
 - *That no on street parking will be tolerated.*
 - *That no storage of equipment be done on the premises.*
 - *That only one third of the total floor area of all the buildings on the erf is allowed to be used for the resident occupation.*

11.1.24 **REQUEST TO EXTEND THE SCOPE OF CONTRACT T40/2013 - PROVISION OF SERVICES TO BLOCKS 1-3 & 8-11 DRC TO INCLUDE SECONDARY SERVICES TO BLOCK 1-3 DRC**

(C/M 2014/05/27 - H 5/4)

RESOLVED:

That this item be referred back and be resubmitted to the next Management Committee meeting.

11.1.25 **INVITATION: KHORIXAS FUND RAISING GALA DINNER**

(C/M 2014/05/27 - D 5)

RESOLVED:

- (a) That the donation of an amount of N\$10 000.00 towards the Khorixas Town Council fundraising Gala Dinner scheduled for 31 May 2014 at Khorixas Rest Camp, be condoned.
- (b) That the cost be defrayed from the Council's Conference Expenses Vote 100510206500 where N\$32 224.39 is available.
- (c) That it be recorded that Councillor P V Steinkopff does not support the resolution due to the exorbitant contribution.
- (d) That the General Manager: Finance submits a formula to guide Council on financial contributions to the other towns.

11.1.26 **INVITATION TO THE ONDANGWA TRADE AND INDUSTRIAL EXHIBITION FUNDRAISING GALA DINNER**

(C/M 2014/05/27 - D 5)

RESOLVED:

- (a) That the contribution of N\$5 000.00 towards the Ondangwa Trade and Industrial Exhibition fundraising Gala Dinner held on 18 April 2014 in Ondangwa, be condoned.
- (b) That the cost be defrayed from the Council's Conference Expenses Vote 100510206500 where N\$32 224.39 is available.

11.1.27 **REQUEST TO UTILIZE THE SWAKOPMUND TOWN HALL FOR CAREER EXHIBITION**

(C/M 2014/05/27 - I 1/12)

RESOLVED:

- (a) That permission be granted to Messrs Erongo Regional Council to make use of the Swakopmund Town Hall for the Career Exhibition free of charge from 02 to 04 June 2014
- (b) That the expenses of N\$5 082.00 be defrayed from the Publicity Vote 500510212700 where N\$32 070.71 is available.
- (c) That Messrs Erongo Regional Council maintains the facility at all times and restores it to its original state after the event.
- (d) That Council's sponsorship be acknowledged and that the applicant be informed to display Council's banner prominently during the exhibition.

- 11.1.28 **APPLICATION FOR RELAXATION OF PARKING REQUIREMENTS ON ERF 283, SWAKOPMUND**
(C/M 2014/05/27 - E 283)

RESOLVED:

- (a) That the application for relaxation of parking requirements on Erf 283, Swakopmund be approved, subject to the final calculation of the required parking spaces based on the approved building plans.
- (b) That Council identifies an appropriate area where the relaxed parking be constructed at the applicants costs or alternatively where the applicant can buy out parking from Council.

-
- 11.1.29 **CONSENT TO CONSTRUCT A BLOCK OF FLATS ON ERF 4858, EXTENSION 10, SWAKOPMUND**
(C/M 2014/05/27 - E 4858)

RESOLVED:

That consent to construct a block of flats on ground floor on Erf 4858, Swakopmund, Extension 10 not be approved.

-
- 11.1.30 **RIGHT OF WAY SERVITUDE - SMALL HOLDING PLOT 141**
(C/M 2014/05/27 - G 2 (28), Plot 141)

RESOLVED:

- (a) That the present route of the road over Smallholding Plot 141 be retained as is.
 - (b) That a “*Right of Way*” servitude, 20m wide and following the centreline of the existing road be registered over the property.
 - (c) That the cost for the registration of the servitude be to Council’s account.
 - (d) That the owner of Smallholding Plot 141 be informed that no compensation shall be afforded for the registration of the servitude.
-

- 11.1.31 **MANAGEMENT OF THE TAXI RANK ON ERF 4353, MONDESA - LETTERS FROM THE MINISTRIES OF WORKS AND TRANSPORT, AND REGIONAL AND LOCAL GOVERNMENT, HOUSING AND RURAL DEVELOPMENT**
(C/M 2014/05/27 - M 4353)

RESOLVED:

That the Council Resolution of 27 March 2014 under item 11.1.2 be repealed and replaced with the following:

- (a) That the management of the Taxi Rank on Erf 4353, Mondesa be awarded to Messrs Namibia Bus and Taxi Association in line with the directive from the Ministry of Regional and Local Government, Housing and Rural Development, at the rental price of N1 000.00 per month.
- (b) That the lease agreement be for the period of three (3) years, whereby the Lessee is responsible for the following:
 - (i) *The upkeep including cleaning and maintenance of the area concerned (loading zones and car wash).*
 - (ii) *Providing security to ensure an orderly and safe site for the parking of taxis and buses embarking and disembarking of passengers as well as the loading and offloading of goods.*
 - (iii) *Providing ancillary services to passengers as required and ensures the proper running and management of the taxi rank.*
 - (iv) *Providing clear sets of rules, guidelines and a pricelist for the use of the property by taxis or buses operators.*
 - (v) *Ensuring that the users, viz. taxi drivers/owners, passengers, employees and members of the public adhere to the rules and regulations for the use of the property (loading zone and car wash).*
- (c) That it be recorded that Councillors F Hamukwaya, P V Steinkopff, E //Khoaseb do not support this resolution.

- 11.1.32 **COUNCIL'S REPRESENTATIVES ON VARIOUS COMMITTEES AND BODIES - 2014**
(C/M 2014/05/27 - A 2/3/1/4)

RESOLVED:

That the list of Council's representatives on various committees / bodies for 2014 be approved.

- 11.1.33 **USE OF SAVINGS FROM VEHICLE RELATED VOTES TO PURCHASE AN ADDITIONAL VEHICLE**
(C/M 2014/05/27 - L 5)

RESOLVED:

- (a) That permission be granted to the General Manager: Engineering Services to invite tenders to purchase a vehicle with sufficient boot space to accommodate tripods, measuring and survey equipment.
- (b) That funds be made available from the savings under the following vote numbers / projects:

<i>PROJECT DESCRIPTION</i>	<i>AMOUNT APPROVED</i>	<i>DESCRIPTION</i>	<i>VOTE NUMBER</i>	<i>SPENT or COMMITTED TO DATE</i>	<i>AVAILABLE</i>	<i>SAVING</i>
<i>New 4x4 single cab LDV (Bakkie) - Building control</i>	<i>250,000</i>	<i>CDF: 340</i>	<i>103031518200</i>	<i>216,890</i>	<i>33,110</i>	<i>33,110</i>
<i>New 4x4 single cab LDV (Bakkie) - Building control</i>	<i>100,000</i>	<i>Appr. CDF</i>	<i>103031621400</i>	<i>42,502</i>	<i>57,498</i>	<i>57,498</i>
<i>Opel Corsa N9841S: Derust and respray</i>	<i>20,000</i>	<i>Maintenance Fund</i>	<i>103033026500</i>	<i>8,988</i>	<i>11,012</i>	<i>11,012</i>
<i>Isuzu N603S: Derust and respray</i>	<i>28,000</i>	<i>Maintenance Fund</i>	<i>103033026600</i>	<i>19,046</i>	<i>8,954</i>	<i>8,954</i>
<i>Opel Corsa classic N5497S: Derust and respray</i>	<i>28,000</i>	<i>Maintenance Fund</i>	<i>103033026700</i>	<i>12,835</i>	<i>15,165</i>	<i>15,165</i>
						<i>125,740</i>

- (c) That the General Manager: Finance be authorised to transfer these savings amounting to N\$125 740.00 into one new project vote.

11.1.34 **OFFER TO PURCHASE REDUNDANT TRAILER - N 1197 S**
(C/M 2014/05/27 - L 2)

RESOLVED:

That the offer of N\$1 500.00 from Mr L Tjiueza to purchase redundant trailer as set in Council's conditions for redundant items be accepted.

11.1.35 **PROGRESS: MASS HOUSING DEVELOPMENT**
(C/M 2014/05/27 - H 5, H 5/5, H 5/8)

RESOLVED:

- (a) That an agreement be entered into between the Swakopmund Municipality and National Housing Enterprise clearly stipulating both parties' rights and duties.
- (b) That Messrs Kinghorn Associates be instructed to compile the agreement in (a) above.
- (c) That all costs in respect of the drafting of the agreement be recovered from the Mass Housing funds received from the Government.
- (d) That the General Manager: Engineering Services reports on the progress of the town planning procedures of the various blocks.
- (e) That the General Manager: Engineering Services proceeds with the calling of tenders for the servicing of the various blocks in terms of the Local Tender Board Regulations.
- (f) That it be recorded that the tenders for the servicing of land are being compiled by Messrs Windhoek Consulting Engineers and are at an advanced stage.
- (g) That the National Housing Enterprise resubmits the building plans for the various houses based on type, cost and subsidy to Council for approval.

- (h) That the funds received from the Government be applied towards servicing the identified land for the Mass Housing Project.
- (i) That the General Manager: Community Development Services co-ordinates the identification of the various beneficiary groups with the National Housing Enterprise.
- (j) That the National Housing Enterprise provides Council with the names of beneficiaries in order to verify whether the beneficiaries own properties elsewhere.
- (k) That the National Housing Enterprise be informed that Council takes note that they indicated their intention to replace Block 26 with 25, but that such request must be submitted in writing.
- (l) That the National Housing Enterprise be informed that all communication with the Swakopmund Municipality must be in writing.
- (m) That Council funds expended in the servicing of land for Mass Housing be recovered from the funds provided by the ministry for Mass Housing services.

The meeting adjourned **20:40**.

Minutes confirmed on: **26 June 2014**

Councillor J Kambueshe
CHAIRPERSON

UT/-

H !Naruseb
ACTING CHIEF EXECUTIVE OFFICER