

MINUTES

of an **Ordinary Council Meeting** held in the Council Chambers, Municipal Head Office Building, Swakopmund on **Thursday, 26 June 2014 at 19:00.**

PRESENT:

Councillor J Kambueshe	:	Mayor (Chairperson of Council)
Councillor A N Bessinger	:	Deputy Mayor
Councillor R N Andreas-Noabes	:	Alternate Chairperson of MC
Councillor L M Tlhabanello-Madi	:	Member of Management Committee
Councillor N N Salomon	:	Member of Management Committee
Councillor F Hamukwaya	:	Additional Member of MC
Councillor U Kaapehi	:	Member of Council
Councillor P V Steinkopff	:	Member of Council
Alderman E //Khoaseb	:	Member of Council

OFFICIALS:

Mr E U W Demasius	:	Chief Executive Officer
Mr M N Ipinge	:	GM: Community Development Services
Mr M P C Swarts	:	GM: Corporate Services & HR
Mr D Duvenhage	:	GM: Engineering Services
Mr N !Naruseb	:	GM: Finance
Mr L Mutenda	:	Acting GM: Health Services
Mr A Plaatjie	:	Manager: Corporate Services
Ms M Bahr	:	Manager: Human Resources
Mr M Amedick	:	Manager: Planning
Ms S Bruwer	:	Corporate Officer: Properties
Ms A Gebhardt	:	Corporate Officer: Marketing and Communication
Mr U Tjiurutue	:	Corporate Officer: Administration

ALSO PRESENT:

15 (Fifteen) members of the public and representatives of The Namibian, Republikein and Namib Times attended the meeting. Also present were 3 (three) staff members receiving long service awards.

1. **OPENING**

Pastor Kamatoto opened the meeting with scripture reading and a prayer.

2. **APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATION OF INTEREST**

2.1 Application for leave of absence

Alderwoman R //Hoabes - Approved

2.2 Declaration of interest

Councillor P V Steinkopff - Item 11.1.8

3. **CONFIRMATION OF MINUTES**
(C/M 2014/06/26 - A 2/3/5)

3.1 **MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 27 MAY 2014**

On proposal of Councillor R N Andreas-Noabes seconded by Councillor L M Tihabanello-Madi it was:-

RESOLVED:

That the minutes of the Ordinary Council Meeting held on 27 May 2014, be confirmed.

4. **INTERVIEWS WITH DEPUTATIONS OR PERSONS SUMMONED OR REQUESTED TO ATTEND THE MEETING**

None.

5. **OFFICIAL ANNOUNCEMENTS, STATEMENTS AND COMMUNICATIONS**

5.1 **ANNOUNCEMENTS BY HIS WORSHIP THE MAYOR AND CHAIRPERSON OF COUNCIL**

(C/M 2014/06/26 - A 2/3/5)

His Worship the Mayor welcomed everybody to the meeting and delivered his monthly announcements.

5.2 **LONG SERVICE AWARDS**

(C/M 2014/06/26 - B 1/8)

His Worship, the Mayor, also announced as follows:

QUOTED

Long Service Awards:

Ms Lydia Mutenda	-	10 Years
Mr Alden Strauss	-	15 Years
Ms Annalize Jacobs	-	15 Years

6. **PETITIONS**

None.

7. **MOTIONS OF MEMBERS**

None.

8. **ANSWERS TO QUESTIONS FROM MEMBERS OF WHICH NOTICE HAS BEEN GIVEN**

None.

9. **FEEDBACK REPORT ON THE EXECUTION OF RESOLUTIONS TAKEN BY COUNCIL IN MAY 2014**

9.1 The feedback on the resolutions taken by Council on 27 May 2014 was noted.

10. **REPORT TO COUNCIL ON RESOLUTIONS TAKEN BY MANAGEMENT COMMITTEE DURING JUNE 2014**

10.1 **MINUTES OF MANAGEMENT COMMITTEE MEETINGS HELD DURING JUNE 2014**

(C/M 2014/06/26 - A 2/3/5)

RESOLVED:

That the resolutions taken at an Ordinary Management Committee Meeting held on 12 June 2014 and the Special Management Meeting held on 17 June 2014 be noted.

11. **RECOMMENDATIONS BY THE MANAGEMENT COMMITTEE**

11.1 **ORDINARY MANAGEMENT COMMITTEE MEETINGS HELD ON 12 JUNE 2014 AND SPECIAL MANAGEMENT COMMITTEE HELD 17 JUNE 2014**

11.1.1 **MASS HOUSING PROJECT AND EXTENSION OF TENDER T40/2013**

(C/M 2014/06/26 - H 5, H 5/5, H 5/8)

RESOLVED:

- (a) That Council notes that the approved Town Planning layout of the area allocated to Messrs National Housing Enterprise for the Mass Housing Project housing construction, namely DRC, DRC 2, Blocks 4-6, Block 8-11 and Block 25 containing residential erven not smaller than 300m² was not altered and will be used accordingly.
- (b) That Council consents to the use of Block 25 *in lieu* of Block 26 by National Housing Enterprise for the Mass Housing Project housing construction.
- (c) That Council gives consent to Messrs National Housing Enterprise to commence with construction in Block 8, and that services installation shall take place concurrently, on condition that the type of houses, cost and spatial layout of housing types is submitted to Council's acceptance.
- (d) That Council notes that the areas indicated are not (fully) serviced and that the services will be installed simultaneously with the construction of the houses, in liaison with the National Housing Enterprise to ensure that when properties are transferred services, prescribed by Council are functional.

11.1.2 **DEED OF SALE FOR ERF 4666, SWAKOPMUND: SWAKOPMUND SCHOOL OF EXCELLENCE CC**

(C/M 2014/06/26 - E 4666)

RESOLVED:

That this item be referred back and be resubmitted to the next Management Committee.

11.1.3 **DEED OF SALE FOR ERF 4443, SWAKOPMUND: EAGLE CHRISTIAN CENTRE**

(C/M 2014/06/26 - E 4443)

RESOLVED:

That the Deed of Sale for Erf 4443, Swakopmund to be entered into with Messrs Eagle Christian Centre, be approved.

11.1.4 **APPLICATION FOR NEW HANGAR LEASE**

(C/M 2014/06/26 - N 9/1)

RESOLVED:

That the allocation of a vacant hangar plot at the Swakopmund Aerodrome to Dr Malan of Vector PM Consulting CC be approved and that the standard lease terms shall apply.

11.1.5 **COMPLAINTS ABOUT THE TERMINATION OF LEASE AGREEMENTS FOR BRICK MAKING PROJECTS AT THE LIGHT INDUSTRIAL INCUBATION SITE**

(C/M 2014/06/26 - H 5)

RESOLVED:

That Council repeals the reference in its decision taken on 27 March 2014, item 11.1.6 to terminate the leases of Mr G Guidao-Oab and Mr G #Khari/Khab and that their leases terminate on 31 May 2015.

11.1.6 **SALE OF ERF 5159, SWAKOPMUND TO MESSRS ELI INVESTMENTS TEN CC - CLOSED BID OF 21 JUNE 2013**

(C/M 2014/06/26 - E 5159)

RESOLVED:

- (a) That the cancellation of the sale of Erf 5159, Swakopmund to Messrs Eli Investment Ten CC following the Closed Bid sale of 21 June 2013 due to their failure to secure the purchase price by 31 March 2014, be noted.
- (b) That Council enters into a private transaction for the sale of Erf 5159, Swakopmund to Messrs Eli Investment Ten CC at the purchase price of N\$7 662 375.00 (15% VAT excluded).
- (c) That the following conditions be applicable:
 - 1. *That the sale be advertised in terms of the provisions of Section 63 (2) of the Local Authorities Act 23 of 1992 as amended.*
 - 2. *The prospective purchaser must accept that no rights will accrue to him or her from Council's resolution unless all the relevant conditions of the Property*

Policy are complied with in full and all the relevant authorities have given the necessary permission, if applicable.

3. *That all cost for the transaction is the responsibility of the prospective purchaser.*
4. *That a minimum deposit in the amount of N\$10 000.00 is required in order to cover Council's cost herein such but not limited to cost of compilation of a deed of sale and 1% admin fee.*
5. *That the above deposit is payable together with the $\frac{1}{3}$ deposit of the purchase price as set-out under (i) below.*
6. *That should the transaction be cancelled, the balance, if any, will be refunded.*
7. *That following acceptance in writing of the purchase price approved by Council and prior to advertising Council's intention to sell an erf to the prospective purchaser, a deposit being $\frac{1}{3}$ of the purchase price must be paid in cash within 30 days from the date of the letter informing the prospective purchaser of the purchase price (which will be refunded should the transaction be cancelled).*
8. *That in terms of the Local Authorities Act, Act 23 of 1992, as amended, Council's intention to sell land must be advertised for possible objections which process takes up to three weeks.*
9. *That should no objections be received:*
 - (i) *A second payment, being a further $\frac{1}{3}$ of the purchase price is payable within 30 days from the closing date for objections and prior to the compilation of a deed of sale (which will be refunded should the transaction be cancelled).*
 - (ii) *That should the further $\frac{1}{3}$ payment not be received within 30 days from the closing date for objections, the transaction will be cancelled on the 30th day without the need for Council to place the prospective purchaser on terms.*
 - (iii) *That the balance of the purchase price is payable in cash on date of signing the deed of sale; or can be secured by formal bank guarantee payable on date of transfer.*
10. *That should objections be received:*
 - (i) *These will be submitted to Council for consideration whereafter the objections together with Council's motivation to sell or not to sell, are forwarded to the Ministry of Regional Local Government, Housing and Rural Development in terms of the Local Authorities Act, Act 23 of 1992, as amended.*
 - (ii) *That should the Minister respond in favour of the prospective purchaser a second payment, being a further $\frac{1}{3}$ of the estimated purchase price is payable within 30 days from such favourable response (which will be refunded should the transaction be cancelled).*
 - (iii) *That should the further $\frac{1}{3}$ payment not be paid within 30 days from date of being informed of the Minister's favourable response, the transaction be cancelled on the 30th day without the need for Council to place the prospective purchaser on terms.*
 - (iv) *That the balance of the purchase price is payable in cash on date of signing the deed of sale or can be secured by formal bank guarantee payable on date of transfer.*
11. *That the agreement of sale must be signed and returned to the Swakopmund Municipality, by the prospective purchaser within 21 days of being requested to do so.*
12. *That should either Council or the prospective purchaser cancel the transaction, all deposits paid in respect of the purchase price will be refunded, as well as the balance of the N\$10 000.00 deposit (if any).*
13. *That a building period of 48 months from date of sale, being the date of signing the deed of sale, be made applicable to the transaction.*
14. *That in general the building value is at least four (4) times the municipal valuation of the land or the average of the value of the main buildings in the immediate surrounding area.*

15. *That Council may on proclamation (or subsequent proclamation) of certain areas, lay down specific requirements with regard to the minimum building values which will be contained in the conditions of establishment for the relevant township.*
16. *That all costs relating to the sale of the property be for the account of the purchaser.*
17. *That the purchaser is aware that an Erongo RED substation is situated on the erf, and that he will have to come to an agreement with Erongo RED regarding the relocation thereof or the incorporation thereof into his development.*

11.1.7 **REQUEST TO PURCHASE A PORTION OF STREET ADJACENT TO ERF 5341, SWAKOPMUND**

(C/M 2014/06/26 - E 5341)

RESOLVED:

That a portion of Quiver Street in Extension 15 between Erf 5340 and Erf 5341, Swakopmund measuring approximately 90m² be sold to Mr & Mrs Kandanga, being the owners of Erf 5341, Swakopmund for the consolidation thereof with Erf 5341, Swakopmund subject to the following conditions:

- (i) *That the Engineering Services Department confirms the exact size of the street portion located adjacent to Erf 5341, Swakopmund.*
- (ii) *That Council's valuator and 2 additional valuers value the portion in (i) and that the average of the 3 valuations determine the purchase price.*
- (iii) *That the purchaser pays a deposit of N\$ 10 000.00 towards the statutory costs relating to the transaction including, but not limited to, the closure, rezoning and consolidation of the property.*
- (iv) *That any remainder of the deposit in (iii) be refunded to the purchaser on completion of the related statutory processes.*
- (v) *That the requirements regarding the alienation of immovable property as prescribed in the Local Authorities Act, Act 23 of 1992, (as amended), and the Townships and Division of Land Ordinance 11 of 1963 respectively, be dealt with successfully.*
- (vi) *That Council's approval in terms of Section 50 (2) of the Local Authorities Act, 1992 as amended, be given for the permanent closure of the portion as "Street" as indicated on the attached map.*
- (vii) *That the street portion be subdivided from Quiver Street and consolidated with Erf 5341, Swakopmund ("Single Residential") in terms of the Townships and Division of Land Ordinance 11 of 1963.*
- (viii) *That the purchaser appoints a town planner at his cost to attend to the statutory processes as set-out in (vi) and (vii) above.*
- (ix) *That all costs regarding this transaction be for the account of the applicant.*
- (x) *That the applicant takes note that no rights will accrue to the applicant unless all the above mentioned conditions are complied with in full and all the relevant authorities have given the necessary permission, if applicable.*

11.1.8 **EXEMPTION FROM PAYMENT OF ASSESSMENT RATES**

(C/M 2014/06/26 - D 3/2)

RESOLVED:

- (a) **That Messrs Indoor Sport Centre be informed that Section 75 of the Local Authorities Act, Act 23 of 1992 (as amended) does not make**

provision for the reduction of assessment rates and only organisations not for gain are considered.

- (b) That exemption from payment of Assessment Rates in terms of Section 75 of the Local Authorities Act, Act 23 of 1992 (as amended), be granted in respect of the following properties:

ORGANISATION / BODY	ERF NUMBER	PURPOSE FOR WHICH ERF IS RESERVED
<i>The Old Apostolic Church</i>	2108 & 681, Swk	<i>Religious Gatherings</i>
<i>The Holy Cross Sisters in Namibia</i>	196, Swk	<i>Rectory/convent</i>
<i>Swakopmund Baptist Church</i>	4264 & 1729, Swk	<i>Manse & Church</i>
<i>Palm Court Retirement Village</i>	3355, Swk	<i>Old Age Home</i>
<i>Bet - El Congregation</i>	789, Tam	<i>Place of Worship</i>
<i>Swakopmund Lions Welfare Organization (Lions Old Age Home)</i>	801, 2781 & 4200, Swk	<i>Old Age home & retirement village</i>
<i>Swakopmund Methodist Church</i>	2649, Swk	<i>Church Worship Services</i>
<i>Deutsche Eva. Luth. Gemeinde</i>	183 & 491, Swk	<i>Church Services & Kindergarten</i>
<i>Privates Deutsches Schuler Heim</i>	723, 724, 725, 726 & 728, Swk	<i>Hostel, Boarding School & Kindergarten</i>
<i>Missionary Benedictine Sisters of Tutzing</i>	195 and 196 A, Swk	<i>Residence of Missionary Benedictine Sisters</i>
<i>Church Council / Nederduits Reformed Church</i>	508, Swk	<i>Church</i>
<i>Ned . Geref. Kerk Swakopmund</i>	2836 & 4206, Swk	<i>Church & Rectory</i>
<i>Evangelische Stadt Mission</i>	1759, Swk	<i>Church</i>
<i>Uniting Reformed Church</i>	588, 305 & 800, Swk	<i>Church Activities</i>
<i>Reiterverein Swakopmund</i>	3572, Swk	<i>Horse Riding Sport</i>
<i>Mondesa Youth Opportunity Trust</i>	63, Re, Mondesa	<i>Educational services</i>
<i>Scientific Society Swakopmund</i>	1613, 900 & 927, Swk	<i>Scientific Development</i>
<i>AFM Filadelfia (AGS)</i>	4262, Swk	<i>Church Activities</i>
<i>Tierschutzverein SPCA Swakopmund</i>	3758, Swk	<i>Animal Care</i>
<i>Swakopmund RCM</i>	949, Swk, 24 Tamariskia, 284 Mondesa	<i>Church Affairs</i>
<i>Immanuel Elcin Church</i>	602	<i>Church</i>
<i>Private School Swakopmund</i>	1772 & 1774	<i>A School-Grade 1 to 12</i>
<i>Erongo House of Safety</i>	610, Tam	<i>House for Vulnerable Kids</i>
<i>Swakopmund Congregational Church</i>	Erf 206 & 598	<i>Church Residence and Church</i>
<i>African Methodist Episcopal Church</i>	Erf 776, Mondesa	<i>Church</i>

11.1.9 **FEEDBACK REPORT ON SWAKOPMUND MUNICIPALITY'S PARTICIPATION AT THE 2014 NALASRA GAMES IN OUTJO**

(C/M 2014/06/26 - J 10/1)

During the discussion of this item Councillor P V Steinkopff stated that he is not in support of the recommendation. It was:-

RESOLVED:

- (a) That the feedback report by the Swakopmund Municipal Sport and Social Club be noted.
- (b) That Council approves an additional N\$50 000.00 on the 2015/2016 Financial Year towards the Swakopmund Municipal Sport and Social Club for accommodation and travelling expenses during NALASRA games.
- (c) That it be noted that the allocation in (b) will ease the financial burden on the staff members and allow the Municipality of Swakopmund to compete equally at the games.
- (d) That permission be granted to Councillor F Hamukwaya to present the medals at the Council meeting of 26 June 2014.
- (e) That it be recorded that Councillor P V Steinkopff does not support the resolution.

11.1.10 **ACCOMMODATION FOR THE NAMIBIAN ANNUAL MUSIC AWARDS 2014 AT THE SWAKOPMUND MUNICIPAL RESTCAMP**
(C/M 2014/06/26 - D 5, N 7/3/1/2)

RESOLVED:

- (a) That the increase in price from N\$217 394.71 to N\$303 602.22 at the Swakopmund Municipal Rest camp due to the changes of arrival and departure dates and unit types, be approved.
- (b) That the funds be defrayed from Council's Surplus Fund Vote where sufficient funds are available.

11.1.11 **SALE OF OLD MAIN MUNICIPAL OFFICE BUILDING: PARKING REQUIREMENTS**
(C/M 2014/06/26 - E 989)

RESOLVED:

That Council in support of point (h) of its decision passed on 28 January 2014 confirms:

- (i) *That 24 parking bays be made available to the purchaser of Erf 989, Swakopmund at a cost of N\$120 000.00 on the public parking area situated immediately to the west of the Amphitheater, meaning that the use of these 24 parking bays forms part of the sale transaction;*
- (ii) *That parking bays in addition to the 24 reserved parking bays, required according to the specific use intended by the purchaser of Erf 989, Swakopmund be provided at a cost of N\$5 000.00 per parking bay;*
- (iii) *That the purchaser be responsible for the maintenance of these parking bays;*
- (iv) *that points (i), (ii) and (iii) be clearly stated in the bid invitation document for Erf 989, Swakopmund; and*
- (v) *That it be clearly stated that this additional cost for the required shortfall of parking bays does not form part of the bid price for Erf 989, Swakopmund (N\$14 500 000-00 upset price, of which the bid price attracts 15% VAT).*

11.1.12 **CLOSED BID SALE OF 4 OCTOBER 2013: PURCHASE OF ERF 4837, SWAKOPMUND BY MS Q M VON LUTTICHOU**
(C/M 2014/06/26 - E 4837, G 4/1/3)

RESOLVED:

- (a) That Council accepts receipt of the amount of N\$609 500.00 paid by Ms Q Von Luttichou in respect of the purchase price for Erf 4837,

Swakopmund as the payment was received after the due date of payment being 23 May 2014.

- (b) That the purchaser must secure payment of the interest payable on date of transfer in the amount of N\$13 028.56 on the full purchase price calculated as from 20 February 2014 until 27 May 2014.
- (c) That Ms Q Von Luttichou not be refunded the deposit of N\$5 000.00 for Erf 4837 to compensate for the cancellation of Erf 4835, Swakopmund.
- (d) That an addendum be added to the agreement of sale reflecting the above.

11.1.13 **INVITATION AND REQUEST FOR PERMISSION FOR SWAKOPMUND MUNICIPALITY TO PARTICIPATE IN THE 2014 SAIMSA GAMES**

(C/M 2014/06/26 - J 10/1)

During the discussion of this item Councillor P V Steinkopff stated that he is not in support of the recommendation. It was:-

RESOLVED:

- (a) That permission be granted to members of the Swakopmund Municipal Sport and Social Club to participate in the 2014 SAIMSA Games to be held in Buffalo City, South Africa from 20-26 September 2014.
- (b) That permission be granted to the Swakopmund Municipal Sport and Social Club to proceed with preparations and organisation for this event.
- (c) That special leave not exceeding ten (10) working days (18-29 September 2014) be granted to the selected staff members (Club members) to participate in the SAIMSA games.
- (d) That it be noted that the final list of participating staff members and the actual cost will be tabled to Council in July 2014.
- (e) That Council assigns the respective Councillor(s) to accompany the group to the SAIMSA Games.
- (f) That the subsistence and travelling allowances for the Councillor(s) be defrayed from Council's Conference Expenses Vote 100510206500 where sufficient funds are available.
- (g) That the amount of N\$100 000.00 (Vote 960120409509) allocated to Sport Club, annually, be released for accommodation and transport expenses.
- (h) That the Swakopmund Municipal Sport and Social Club source additional funds from the private sector.
- (i) That the contribution of Council to the Swakopmund Municipal Sport and Social Club be increased during the 2015 / 2016 Financial Year.
- (j) That it be recorded that Councillor P V Steinkopff does not support the resolution.

11.1.14 **REZONING OF ERF 300, MILE 4, FROM "SPECIAL" TO "GENERAL BUSINESS" WITH A BULK OF 2.0 AND SUBSEQUENT CONSOLIDATION WITH ERF 298 MILE 4 INTO CONSOLIDATED ERF X.**

(C/M 2014/06/26 - E 300)

RESOLVED:

- (a) That the rezoning of Erf 300, Mile 4, from "*Special*" to "*General Business*" with a bulk of 2.0 and the subsequent consolidation with Erf 298, Mile 4 into consolidated Erf X, be approved.

- (b) That the approved rezoning of Erf 300, Mile 4, be included in the next Amendment Scheme for final approval by the Ministry of Regional and Local Government, Housing and Rural Development.
- (c) That the rezoning will be subject to a betterment fee as stipulated by the betterment fee policy approved by the Minister.

11.1.15 **REZONING OF ERF 2784, SWAKOPMUND FROM “SINGLE RESIDENTIAL” WITH A DENSITY OF 1:900 TO “GENERAL RESIDENTIAL 1” WITH A DENSITY OF 1:100**

(C/M 2014/06/26 - E 2784)

RESOLVED:

- (a) That the rezoning of Erf 2784, Swakopmund from “*Single Residential*” with a density of 1:900 to “*General Residential 1*” with a density of 1:100m², be approved.
- (b) That the approved rezoning of Erf 2784, Swakopmund, be included in the next Amendment Scheme for final approval by the Ministry of Regional and Local Government, Housing and Rural Development.
- (c) That Messrs E Keibel, H D Herzig, the Duneweg 18 Board of Trustees and M Courtney-Clarke be informed of their right to appeal (in terms of Clause 8 of the Swakopmund Town Planning Scheme) to the Minister, within 28 days (in respect of resolution (a) above) of this notice against Councils decision, provided that written notice of such an appeal shall be given to the Ministry, as well as Council within the said period.”

11.1.16 **REDUNDANT ITEMS: CORPORATE SERVICES AND HUMAN RESOURCES DEPARTMENT**

(C/M 2014/06/26 - L 2)

RESOLVED:

- (a) That the following redundant items from the Corporate Services and Human Resources Department be written off:

DESCRIPTION	QUANTITY
4 Drawer Steel Cabinets	10

- (b) That the Chairperson of the Management Committee and the Chief Executive Officer determine the upset prices for the redundant items.

11.1.17 **REQUEST FOR A COOPERATION AGREEMENT FROM THE OTAVI TOWN COUNCIL**

(C/M 2014/06/26 - A 3/3/1, A 2/3/1/7/1)

RESOLVED:

- (a) That the request from the Otavi Town Council for cooperation agreement between Swakopmund Municipality and Otavi Town Council be noted.
- (b) That the Otavi Town Council be informed to study the approved cooperation agreement (on file) drafted by Council and give feedback as soon as possible.

- (c) That the Otavi Town Council provides Council with a schedule including the timeline and activities for the formulation of a strategic plan as soon as they approve the cooperation agreement.
- (d) That the Otavi Town Council be informed to indicate the financial responsibilities of both Local Authorities in writing for the consideration of Council.

11.1.18 TRANSFER OF PROJECT FUNDS AS CONTINUATION OF THE CAPITAL BUDGET 2013/14
(C/M 2014/06/26 - B 1/5/2)

RESOLVED:

That the General Manager: Finance be requested to retain the amounts indicated in the table below on the Capital Budget for the (Cleansing 10-30) and the (Health 10-35) so that the outstanding projects can be concluded:

<i>Project description</i>	<i>Amount APPROVED</i>	<i>Estimated amount to be carried over 2014/15</i>	<i>Vote Number</i>	<i>Comment</i>
<i>Extension of rest-rooms and garages</i>	<i>1,300,000.00</i>	<i>1,298,740.15</i>	<i>3010 316 159 00</i>	<i>Planning Phase(in house)</i>
<i>Extension of rest-rooms</i>	<i>1,500,000.00</i>	<i>85,710.91</i>	<i>3010 316 198 00</i>	<i>Additional work to be done in restrooms</i>
<i>De-rusting, repair and re-spraying of trucks</i>	<i>350,000.00</i>	<i>314,940.00</i>	<i>3010 316 160 00</i>	<i>Program scheduled</i>
<i>De-rust and re-spray Cleansing fleet</i>	<i>350,000.00</i>	<i>350,000.00</i>	<i>3010 330 260 00</i>	<i>Program scheduled</i>
<i>De-rust, repair and re-spray</i>	<i>55,000.00</i>	<i>55,000.00</i>	<i>1035 330 269 00</i>	<i>Program scheduled (HS)</i>
<i>Mobile refuse Bins</i>	<i>1 750 000</i>	<i>1,300,000.00</i>	<i>3010 320086 00</i>	<i>Partial delivery</i>
<i>Furniture for restrooms</i>	<i>100 000.00</i>	<i>100,000.00</i>	<i>3010 328 223 00</i>	<i>Quotations to be called</i>
<i>Recycling Bins</i>	<i>250 000.00</i>	<i>199,000.00</i>	<i>3010 316 236 00</i>	<i>Ordered</i>

11.1.19 TRANSFER OF FUNDS
(C/M 2014/06/26 - D 2/1, D12/1)

RESOLVED:

That the funds of the two identified projects i.e. Cloudware Solutions and File Tracking System be transferred to a new vote to be identified by the General Manager: Finance and that permission be granted to the General Manager: Corporate Services and Human Resources to purchase the items indicated below:

<i>Project</i>	<i>Vote</i>	<i>Amount</i>
<i>Cloud ware Solution</i>	<i>102031621100</i>	<i>N\$150 000.00</i>
<i>File Tracking System</i>	<i>102031621200</i>	<i>N\$120 000.00</i>
TOTAL		N\$270 000.00

<i>No.</i>	<i>Project</i>	<i>Cost</i>	<i>Motivation</i>
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1	Installation of Wifi	N\$19 363.22	The intention is to install wifi services in and around Block F to facilitate internet connections during presentations, conferences as well as to provide same to high profile delegations.
2	Meeting Recorder x 2	N\$44 850.00	The current recording systems have come to the end of their lifespan and are no longer effective. In some instances, voice recordings for meetings are not captured due to malfunctions.
3	Access Display Information Board	N\$65 706.40	This electronic, touch screen information board will facilitate the accessibility of the building to visitors as well as to provide vital information. It can also be used for marketing purposes.
4	Council Chambers Recording System	N\$72 599.62	The recording system will be connected to the Public Announcement System in the Council Chambers and will improve the quality of voice recordings. The portable recording system, which often delays the starting of meetings, will not be required any more.
Total		N\$202 519.24	

11.1.20 **APPLICATION BY MESSRS NAMIBIA CHAMBER OF COMMERCE AND INDUSTRY (NCCI SWAKOPMUND) TO USE VARIOUS PORTIONS OF LAND TO HOST BUSINESS EXPO**

(C/M 2014/06/26 - RE 2811, E 5370, E 5373, E 5374)

RESOLVED:

- (a) That the initiative of Messrs Namibia Chamber of Commerce and Industry (NCCI Swakopmund) to host the Business Expo in Swakopmund, from 09-11 October 2014 be supported.
- (b) That the use of the various portions of land to Messrs Namibia Chamber of Commerce and Industry (NCCI Swakopmund) for exhibiting purposes and parking spaces at no cost, be approved (various portions are listed below):
 - ① The land surrounding the Swakopmund Indoor Sport Centre - Erf 5374 for exhibiting purposes
 - ② Use of the sports field adjacent to the SISC - RE / 2811 for exhibiting space and parking space
 - ③ The portion of land next to Daniël Kamho Avenue - Erf 5370 for exhibiting purposes
- (c) That the following expenses which will be funded from the 2014 / 2015 Publicity Vote 100510212700 be approved:
 - ① The land surrounding the Swakopmund Indoor Sport Centre - Erf 5374 for exhibiting purposes @ N\$125.00 + 15% VAT
 - ② Use of the sports field adjacent to the SISC - RE / 2811 for exhibiting space and parking space @ N\$563.00 per day + 15% VAT
 - ③ The portion of land next to Daniël Kamho Avenue - Erf 5370 for exhibiting purposes @ N\$125.00 + 15% VAT
- (d) That Council approves that the Health Services Department provides bins and the removal service.
- (e) That NCCI pays the relevant refundable deposits per area / facility used.
- (f) That Council's standard conditions apply, such as:
 - Applicant to arrange and provide for ablution facilities at their cost.
 - Applicant to arrange with Erongo Red for electrical connections at their cost.
 - Applicant to restore the areas to a proper condition after their expo.
 - Applicant must indemnify Council against any incidents / accidents.
 - Applicant to register with the Health Department for the food stalls.
- (g) That Council purchases an exhibition stand at the Business Expo.

11.1.21 **INVITATION TO A SPECIAL LUNCH AT ST RAPHAEL ANGLICAN CHURCH**
(C/M 2014/06/26 - D 5)

RESOLVED:

- (a) That Council contributes an amount of N\$10 000.00 to the St Raphael Anglican Church towards the hosting of a special lunch on 05 July 2014.
- (b) That the cost be defrayed from the Council's Publicity Vote where sufficient funds are available.

11.1.22 **REQUEST TO EXTEND THE MEMORANDUM OF AGREEMENT BETWEEN ROADS AUTHORITY (NATIS) AND THE SWAKOPMUND TOWN COUNCIL**
(C/M 2014/06/26 - N 8/15/3)

RESOLVED:

That this item be referred back and be resubmitted to the next Management Committee meeting.

11.1.23 **RE-SUBMISSION: REQUEST TO EXTEND THE SCOPE OF CONTRACT T40/2013 TO INCLUDE SECONDARY SERVICES TO BLOCK 1-3 DRC**
(C/M 2014/06/26 - H 5/4)

RESOLVED:

That this item be referred back and be resubmitted to the next Management Committee meeting.

The meeting adjourned **20:04**.

Minutes confirmed on: **31 July 2014**

Councillor J Kambueshe
CHAIRPERSON

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E U W Demasius
CHIEF EXECUTIVE OFFICER