

**MINUTES**

of an **Ordinary Council Meeting** held in the Council Chambers, Municipal Head Office, Swakopmund on **Thursday, 25 June 2015 at 19:00.**

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**PRESENT:**

|                               |   |                                |
|-------------------------------|---|--------------------------------|
| Councillor A N Bessinger      | : | Deputy Mayor                   |
| Councillor R N Andreas-Noabes | : | Alternate Chairperson of MC    |
| Councillor N N Salomon        | : | Member of Management Committee |
| Alderman E //Khoaseb          | : | Member of Council              |
| Councillor F Hamukwaya        | : | Member of Council              |
| Councillor U Kaapehi          | : | Member of Council              |
| Councillor P V Steinkopff     | : | Member of Council              |

**OFFICIALS:**

|                   |   |                                    |
|-------------------|---|------------------------------------|
| Mr E U W Demasius | : | Chief Executive Officer            |
| Mr M N Ipinge     | : | GM: Community Development Services |
| Mr M P C Swarts   | : | GM: Corporate Services & HR        |
| Mr D Duvenhage    | : | GM: Engineering Services           |
| Ms L Mutenda      | : | Acting GM: Health Services         |
| Ms G Mukena       | : | Acting GM: Finance                 |
| Mr M Cloete       | : | Manager: Traffic Services          |
| Ms M Bahr         | : | Manager: Human Resources           |
| Mr M Amedick      | : | Manager: Design & Building Control |
| Ms I Ortner       | : | Personal Assistant to the Mayor    |
| Mr U Tjiurutue    | : | Corporate Officer: Administration  |

**ALSO PRESENT:**

Fourteen (14) members of the public and representatives from the media attended the meeting. Also present was the Constituency Councillor Honourable Juuso Kambueshe.

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1. **OPENING BY PRAYER, IF SO DESIRED**

Reverend van Niekerk opened the meeting with a scripture reading and prayer.

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2. **ADOPTION OF THE AGENDA OF THE MEETING OF COUNCIL**

On proposal of Councillor N N Salomon seconded by Alderman E //Khoaseb it was:-

**RESOLVED:**

That the agenda be adopted, subject to the withdrawal of item 11.1.1.

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3. **APPLICATIONS FOR LEAVE OF ABSENCE BY MEMBERS OF COUNCIL**

On proposal of Councillor R N Andreas-Noabes seconded by Councillor P V Steinkopff it was:-

**RESOLVED:**

That the application for leave of absence of the following members of Council be accepted:

- *Alderwoman R //Hoabes* : *Chairperson of Management Committee*
  - *Councillor L M Tlhabanello* : *Member of Management Committee*
- 

4. **CONFIRMATION OF MINUTES**  
(C/M 2015/06/25 - A 2/3/5)

4.1 **MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 27 MAY 2015**

On proposal of Councillor N N Salomon seconded by Councillor U Kaapehi it was:-

**RESOLVED:**

That the minutes of the Ordinary Council Meeting held on 27 May 2015, be confirmed as correct, subject to the grammatical correction on item 11.1.13 (c).

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5. **INTERVIEWS WITH DEPUTATIONS OR PERSONS SUMMONED OR REQUESTED TO ATTEND THE MEETING OF COUNCIL**

5.1 Long Service Awards.

None.

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6. **OFFICIAL ANNOUNCEMENTS, STATEMENTS AND COMMUNICATIONS**  
(C/M 2015/06/25 - A 2/3/5)

His Worship the Deputy Mayor welcomed everybody to the meeting and delivered his monthly announcements.

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7. **PETITIONS**

None.

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8. **MOTIONS OF MEMBERS**

None.

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9. **ANSWERS TO QUESTIONS OF MEMBERS OF WHICH NOTICE WAS GIVEN**

None.

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10. **REPORT OF THE MANAGEMENT COMMITTEE REFERRED TO IN SECTION 26(1)(E) OF THE ACT**

10.1 **MINUTES OF MANAGEMENT COMMITTEE MEETINGS HELD DURING JUNE 2015**

(C/M 2015/06/25 - A 2/3/5)

**RESOLVED:**

That the resolutions taken at the Ordinary Management Committee Meeting held on 11 June 2015 be noted.

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11. **RECOMMENDATIONS BY THE MANAGEMENT COMMITTEE**

11.1 **ORDINARY MANAGEMENT COMMITTEE MEETING HELD ON 11 JUNE 2015**

11.1.1 **ALTERNATIVE WASTE MANAGEMENT SYSTEMS FOR EFFECTIVE MANAGEMENT OF WINDBLOWN AND ILLEGALLY DUMPED SOLID WASTE IN DRC AND MONDESA**

(C/M 2015/06/25 - M 2)

**RESOLVED:**

That this item be referred back and be resubmitted to the next Management Committee meeting.

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11.1.2 **FEEDBACK OF THE NAMIBIA ANNUAL MUSIC AWARDS (NAMAS)**

(C/M 2015/06/25 - E 5371, N 7/3/1/2, D 5)

**RESOLVED:**

- (a) That the Namibia Annual Music Awards feedback be noted.
  - (b) That the additional expenditure amounting to N\$272 028.24 be condoned and be defrayed from the Surplus funds.
  - (c) That it be recorded that Councillor P V Steinkopff is not in support of (b) above.
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11.1.3 **APPLICATION FROM MESSRS AGA TECHNICAL SERVICES (PTY) LTD TO LEASE A BTS SITE ON THE CORNER OF ERF 4750, SWAKOPMUND**

(C/M 2015/06/25 - G 4/2/2/2)

**RESOLVED:**

- (a) That the application of Messrs AGA Technical Services (Pty) Ltd for the erection of a mast on the sidewalk on Erf 923/Rem not be approved as it will obstruct the view of motorists traveling on Moses //Garoeb and Mandume Ya Ndemufayo Streets.
- (b) That the applicant be informed that should permission be obtained from Messrs Fruit & Veg City Namibia to allow the applicant to

erect its mast on either Erf A/923 or Erf 4750, Swakopmund, Council will have no objection thereto subject to all relevant statutory requirements and that the view of traffic is not obstructed in any way by structures on site.

11.1.4 **DISPOSAL OF HAULED SEWAGE POLICY**  
(C/M 2015/06/25 - N 6/1/3)

**RESOLVED:**

- (a) That the Disposal of Hauled Sewage Policy (on file) be approved.  
(b) That the following Tariffs be approved:

***HAULED SEWAGE DISPOSAL***

|   |  |
|---|--|
| <i>Disposal anywhere but at the (new) Sewage Treatment Plant Northeast of Town</i>  | <i>Fine of N\$600.00, plus cost to clean up spill, plus 25% administration</i> |
| <i>Disposal Permit per 6 months</i>   | <i>N\$50.00</i>  |
| <i>Vehicle registration fee per 6 months</i>  | <i>N\$20.00</i>  |
| <i>Hauled sewage disposed at Sewage treatment Plant per cubic m (m³), determined from the full load volumetric capacity of the transport tanker</i> | <i>N\$15.00</i>  |
| <i>Mobile Toilet fee per toilet per disposal (trailer mounted or on transport)</i>  | <i>N\$15.00</i>  |
| <i>Portable drum (~210 l) per drum</i>  | <i>N\$15.00</i>  |

- (c) That the rates be submitted to the Ministry for approval and advertisement in the Government Gazette.  
(d) That it be recorded that Councillor P V Steinkopff will submit grammatical correction on Hauled Sewage Policy to the Chief Executive Officer.

11.1.5 **EXEMPTION FROM PAYMENT OF ASSESSMENT RATES**  
(C/M 2015/06/25 - D 3/2)

**RESOLVED:**

That exemption from payment of Assessment Rates in terms of Section 75 of the Local Authorities Act, Act 23 of 1992 (as amended), be granted in respect of the following properties:

| <b>ORGANISATION / BODY</b>  | <b>ERF NUMBER</b>                        | <b>PURPOSE FOR WHICH ERF IS RESERVED</b>          |
|---|--|---|
| <i>The Old Apostolic Church</i>                                   | <i>2108 &amp; 681, Swk</i>               | <i>Religious Gatherings</i>                       |
| <i>Swakopmund Baptist Church</i>                                  | <i>1729, Swk</i>                         | <i>Manse</i>                                      |
| <i>Palm Court Retirement Village</i>                              | <i>3355, Swk</i>                         | <i>Retirement Village</i>                         |
| <i>Swakopmund Lions Welfare Organization (Lions Old Age Home)</i> | <i>801, 2781 &amp; 4200, Swk</i>         | <i>Old Age home &amp; retirement village</i>      |
| <i>Deutsche Eva. Luth. Gemeinde</i>                               | <i>183 &amp; 491, Swk</i>                | <i>Church Services &amp; Kindergarten</i>         |
| <i>Privates Deutsches Schuler Heim</i>                            | <i>723, 724, 725, 726 &amp; 728, Swk</i> | <i>Hostel, Boarding School &amp; Kindergarten</i> |
| <i>Ned. Geref. Kerk Swakopmund</i>                                | <i>508, Swk</i>                          | <i>Parsonage / Church</i>                         |
| <i>Ned. Geref. Kerk Swakopmund</i>                                | <i>2836 &amp; 4206, Swk</i>              | <i>Church Office &amp; Parsonage</i>              |
| <i>Evangelische Stadt Mission</i>                                 | <i>1759, Swk</i>                         | <i>Church</i>                                     |

| <b>ORGANISATION / BODY</b>                  | <b>ERF NUMBER</b>                           | <b>PURPOSE FOR WHICH ERF IS RESERVED</b> |
|---|---|--|
| <i>Uniting Reformed Church</i>              | <i>588, 305 &amp; 800, Swk</i>              | <i>Church Activities</i>                 |
| <i>Mondesa Youth Opportunity Trust</i>      | <i>63, Re, Mondesa</i>                      | <i>Educational services</i>              |
| <i>AFM Filadelfia (AGS)</i>                 | <i>4262, Swk</i>                            | <i>Church Activities</i>                 |
| <i>Tierschutzverein SPCA Swakopmund</i>     | <i>3758, Swk</i>                            | <i>Animal Care</i>                       |
| <i>Swakopmund RCM</i>                       | <i>949, Swk, 24 Tamariskia, 284 Mondesa</i> | <i>Church Affairs</i>                    |
| <i>Erongo House of Safety</i>               | <i>610, Tam</i>                             | <i>House for Vulnerable Kids</i>         |
| <i>African Methodist Episcopal Church</i>   | <i>776, Mondesa</i>                         | <i>Church</i>                            |
| <i>Evangelical Lutheran Church Bet-El</i>   | <i>789, Tamariskia</i>                      | <i>Place of Worship</i>                  |
| <i>St Boniface Anglican Church</i>          | <i>455, Swk</i>                             | <i>Church</i>                            |
| <i>Deutsche Pfadfinder</i>                  | <i>3534 &amp; 4234, Swk</i>                 | <i>Youth Organisation</i>                |
| <i>Die Voortrekkers</i>                     | <i>1512, Swk</i>                            | <i>Organisational Premises</i>           |
| <i>Marie Douglas Heim Frail Care Centre</i> | <i>356, Swk</i>                             | <i>Frail Care Centre</i>                 |
| <i>Pro-Ed Akademie</i>                      | <i>Ext 21</i>                               | <i>Education</i>                         |
| <i>Pro-Ed Akademie</i>                      | <i>4235, 4236 &amp; 4237</i>                | <i>Education</i>                         |
| <i>ELCIN Parish Owato</i>                   | <i>449 &amp; 3290, Swk</i>                  | <i>Worship services</i>                  |
| <i>Swakopmund Congregational Church</i>     | <i>206 &amp; 598</i>                        | <i>Church</i>                            |

#### 11.1.6 **NEW TARIFFS FOR RATES AND TAXES**

(C/M 2015/06/25 - D 2/1/1)

##### **RESOLVED:**

That the following new tariffs for taxes and rates be approved:

##### *Swakopmund*

*Sites* : 0.013245  
*Improvements* : 0.006115

*Smallholdings - Businesses Sites* : 0.037065  
*Improvements* : 0.007459

*Smallholdings - Agricultural Sites* : 0.003700  
*Improvements* : 0.001500

#### 11.1.7 **REQUEST TO TRANSFER FUNDS TO 2015/16 FINANCIAL YEAR**

(C/M 2015/06/25 - L5, Q1)

##### **RESOLVED:**

That permission be granted to the General Manager: Finance to transfer the following votes to the 2015 / 2016 financial year in order to allow the Community Development Services Department to finalise the following projects:

| <b>Project Description</b>          | <b>Estimated amount to be carried over 2015/16</b> | <b>Vote Number</b>  |
|-------------------------------------|--|---------------------|
| <i>Drafting of various policies</i> | <i>292,426.99</i>                                  | <i>500534504500</i> |
| <i>Replacement of Corsa</i>         | <i>250 000.00</i>                                  | <i>500531627300</i> |

11.1.8 **MULTI-PURPOSE CENTRE, MONDESA - ADDITIONAL FUNDS**  
(C/M 2015/06/25 - M 4348, T41/2014)

**RESOLVED:**

- (a) That additional funds to the amount of N\$600 000.00 for providing a permanent power connection to the Multi-Purpose Centre, Mondesa, be approved.
- (b) That the General Manager: Finance makes the necessary budgetary provisions to the amount of N\$600 000.00 in the 2015/16 Financial Year for purposes of providing a permanent power connection to Multi-Purpose Centre.
- (c) That the General Manager: Community Development Services informs the Tender Board accordingly that the contract amount for the contractor on this project, Messrs VG Developers be increased from N\$25 814 801.54 (VAT included) by N\$597 487.57 (VAT included) to N\$26 412 289.11(VAT included).
- (d) That Messrs Erongo RED be requested to cover 50% of the total expenses for electricity connections from the substation to the Multi-Purpose Centre.

11.1.9 **ESTIMATED FINAL COST TO FINANCE DRC / MATUTURA SERVICES INSTALLATION**  
(C/M 2015/06/25 - H 5/5, H 5/8)

**RESOLVED:**

- (a) That the target area for housing construction and services provision under the Mass Housing Initiative Project, namely DRC / Matutura Blocks 8-14, 25, DRC & DRC2, be provided with full municipal services infrastructure, namely:

| <i>Item</i>                    | <i>Description</i>  |
|--------------------------------|---|
| <i>Potable Water</i>           | <i>Reticulation of potable water, inclusive of water meters.</i>  |
| <i>Purified Effluent</i>       | <i>Purified effluent will only be reticulated to Public Open Spaces.</i>  |
| <i>Sewage</i>                  | <i>Waterborne sewage reticulation inclusive of pump station and pressure lines for delivery to the sewage treatment plant.</i>                    |
| <i>Electrical Reticulation</i> | <i>Electrical distribution and reticulation to kiosk level (Connection between kiosk and property to owner's account), inclusive of metering.</i> |
| <i>Streets</i>                 | <i>All streets paved, including sidewalks and street lighting.</i>  |

- (b) That Council identifies to the Minister of Urban and Rural Development what the expected cost will be and requests additional funding allocation under the Mass Housing Initiative Project to afford the area provided for housing construction under the project with full Municipal Services, with the amount required estimated at N\$348 000 000.00.

11.1.10 **SWAKOPMUND MUSEUM - REQUEST FOR ADDITIONAL REPAIRS - TRANSFER OF FUNDS**

(C/M 2015/06/25 - E 1/5)

**RESOLVED:**

- (a) That Council takes note of the request of the Scientific Society of Swakopmund and the need to have the section of roof, where a leak has occurred recently, repaired.
- (b) That the transfer of the saving of N\$851 398.00 on the original project Vote 202531520000 (Renovation of the Museum) to the 2015 / 2016 financial year to finance the above works, be approved.
- (c) That the General Manager: Engineering Services enquires from the Ministry of Education whether financial assistance is available for renovating the Museum.

11.1.11 **REZONING OF ERF 3291, MONDESA FROM “GENERAL RESIDENTIAL 2” WITH A DENSITY OF 1:300 TO “GENERAL RESIDENTIAL 2” WITH A DENSITY OF 1:100 AND CONSENT TO START WITH CONSTRUCTION WHILE REZONING IS IN PROCESS**

(C/M 2015/06/25 - M 3291)

**RESOLVED:**

- (a) That the rezoning of Erf 3291 Mondesa from “*General Residential 2*” with a density of 1:300 to “*General Residential 2*” with a density of 1:100m<sup>2</sup>, be approved.
- (b) That the approved rezoning of Erf 3291, Mondesa, be included in the next Amendment Scheme for final approval by the Ministry of Urban and Rural Development.
- (c) That the approved rezoning be subject to a betterment fee calculated according to the betterment fee policy of 2009 and be paid by the applicant before any submission of building plans to the Engineering Services Department for approval.
- (d) That consent to start construction while the rezoning is in process not be granted by Council.

11.1.12 **REZONING OF ERF 1097, KRAMERSDORF, FROM “GENERAL RESIDENTIAL 2” WITH A DENSITY OF 1:250M<sup>2</sup> TO “GENERAL RESIDENTIAL 2” WITH A DENSITY OF 1:100M<sup>2</sup>**

(C/M 2015/06/25 - E 1097)

**RESOLVED:**

- (a) That the rezoning of Erf 1097 Kramersdorf from “*General Residential 2*” with a density of 1:250m<sup>2</sup> to “*General Residential 2*” with a density of 1:100m<sup>2</sup>, be approved.
- (b) That the approved rezoning of Erf 1097, Kramersdorf, be included in the next Amendment Scheme for final approval by the Ministry of Urban and Rural Development.

- (c) That the approved rezoning be subject to a betterment fee calculated according to the betterment fee policy of 2009 and be paid by the applicant before any submission of building plans to the Engineering Service Department for approval.
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11.1.13 **REZONING OF ERF 1858, MONDESA FROM “GENERAL RESIDENTIAL 2” WITH A DENSITY OF 1 DWELLING PER 100M<sup>2</sup> TO “LOCAL BUSINESS” WITH A BULK OF 1.0 AND CONSENT TO OPERATE A PLACE OF AMUSEMENT**

(C/M 2015/06/25 - M 1858)

**RESOLVED:**

- (a) That the rezoning of Erf 1858, Mondesa from “*General Residential 2*” with a density of 1 dwelling per 100m<sup>2</sup> to “*Local Business*” with a bulk of 1.0, be approved.
- (b) That it be noted that the applicant mistakenly included an application for a place of amusement and that permission for a place of amusement be declined.
- (c) That the approved rezoning be included in the next Amendment Scheme for approval by the Ministry of Urban and Rural Development.
- (d) That the approved rezoning be subject to a betterment fee calculated according to the betterment fee policy of 2009 and be paid by the applicant before any submission of building plans to the Engineering Services Department for approval.
- (e) That Mr Rainer Hauff be informed of his right to appeal (in terms of Clause 8 of the Swakopmund Town Planning Scheme) to the Minister, within 28 days (in respect of resolution (a) above) of this notice against Councils decision, provided that written notice of such an appeal shall be given to the Ministry, as well as Council within the said period.
- (f) The objections of Messrs A Gebhardt and J G Timotheus be disregarded since the application for a place of amusement is declined.
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11.1.14 **AMENDMENT: ERF 1525, SWAKOPMUND - METHOD OF PAYMENT**

(C/M 2015/06/25 - E 1525)

**RESOLVED:**

That Council repeals point (b) (i) passed under item 11.1.6 on 30 October 2014 and replaces it with the following:

- (i) *That the full purchase price be secured by formal bank guarantee within 30 days from the date of Council signing the agreement of sale; payable on date of transfer.*
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11.1.15 **MINISTERIAL DIRECTIVE: SALE OF LARGE PORTIONS OF LAND TO PRIVATE DEVELOPERS**

(C/M 2015/06/25 - G 4/1, G 41/1)

**RESOLVED:**

That Council complies with the directive from the Ministry of Urban and Rural Development dated 04 June 2015 by not selling large portions of land to private developers.

11.1.16 **PERMISSION TO TRANSFER FUNDS FROM 2014 / 2015 TO 2015 / 2016 FINANCIAL YEAR**

(C/M 2015/06/25 - D 2/1)

**RESOLVED:**

That permission be granted to General Manager: Finance to transfer funds of the following projects in the Health Services Department to the new financial year as continuation projects:

| <i>PROJECT</i>                   | <i>VOTE NO</i>                       | <i>AMOUNT</i>                    | <i>REASON</i>  |
|----------------------------------|--------------------------------------|----------------------------------|--|
| <i>Extension of Restrooms</i>    | <i>301031615900</i>                  | <i>1,298,740.00</i>              | <i>Project could not be completed due to invalid tenders received when tenders were called. Submitted 12 June 2015.</i>                    |
| <i>Recycling Bins / Facility</i> | <i>301031627000<br/>301031627100</i> | <i>250,000.00<br/>150,000.00</i> | <i>Project could not be completed due to invalid tenders received when tenders were called: New Tender invited: close on 12 July 2015.</i> |
| <i>New Skip Truck</i>            | <i>301031627200<br/>301031520200</i> | <i>900,000.00<br/>900,000.00</i> | <i>Tender Awarded: Awaiting delivery.</i>  |

12. **REPORTS AND RECOMMENDATIONS OF COMMITTEES OR THE CHIEF EXECUTIVE OFFICER**

None.

13. **DRAFT REGULATIONS AND TARIFFS, IF ANY**

None.

The meeting adjourned: **19:35.**Minutes confirmed on: **30 July 2015**

**A N Bessinger**  
**CHAIRPERSON**

**E U W Demasius**  
**CHIEF EXECUTIVE OFFICER**

AK/-