

MINUTES

of an **Ordinary Council Meeting** held in the Council Chambers, Municipal Head Office Building, Swakopmund on **Thursday, 24 April 2014 at 19:00.**

PRESENT:

Councillor J Kambueshe	:	Mayor (Chairperson of Council)
Councillor A N Bessinger	:	Deputy Mayor
Alderwoman R //Hoabes	:	Chairperson of Management Committee
Councillor R N Andreas-Noabes	:	Alternate Chairperson of MC
Councillor L M Tlhabanello-Madi	:	Member of Management Committee
Councillor N N Salomon	:	Member of Management Committee
Councillor F Hamukwaya	:	Additional Member of MC
Councillor U Kaapehi	:	Member of Council
Councillor P V Steinkopff	:	Member of Council

OFFICIALS:

Mr E U W Demasius	:	Chief Executive Officer
Mr M N Ipinge	:	GM: Community Development Services
Mr M P C Swarts	:	GM: Corporate Services and Human Resources
Mr D Duvenhage	:	GM: Engineering Services
Mr H !Naruseb	:	GM: Finance
Ms L Mutenda	:	Acting GM: Health Services
Mr A Plaatjie	:	Manager: Corporate Services
Ms M Bahr	:	Manager: Human Resources
Ms S Bruwer	:	Corporate Officer: Properties
Ms I Ortner	:	PA to the Mayor
Mr U Tjiurutue	:	Corporate Officer: Administration

ALSO PRESENT:

25 (Twenty Five) members of the public attended the meeting. No media was present.

1. **OPENING**

Reverend van Niekerk opened the meeting with scripture reading and a prayer.

2. **APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATION OF INTEREST**

2.1 Application for leave of absence

Alderman E //Khoaseb - Approved

2.2 Declaration of interest

None.

3. **CONFIRMATION OF MINUTES**
(C/M 2014/04/24 - A 2/3/5)

3.1 **MINUTES OF AN ORDINARY COUNCIL MEETING HELD ON 27 MARCH 2014**

On proposal of Councillor N N Salomon seconded by Councillor L M Tlhabanello-Madi it was:-

RESOLVED:

That the minutes of the Ordinary Council Meeting held on 27 March 2014, be confirmed.

4. **INTERVIEWS WITH DEPUTATIONS OR PERSONS SUMMONED OR REQUESTED TO ATTEND THE MEETING**

None.

5. **OFFICIAL ANNOUNCEMENTS, STATEMENTS AND COMMUNICATIONS**

5.1 **ANNOUNCEMENTS BY HIS WORSHIP THE MAYOR AND CHAIRPERSON OF COUNCIL**

(C/M 2014/04/24 - A 2/3/5)

His Worship the Mayor welcomed everybody to the meeting and delivered his monthly announcements.

5.2 **LONG SERVICE AWARDS**
(C/M 2014/04/24 - B 1/8)

None.

6. **PETITIONS**

None.

7. **MOTIONS OF MEMBERS**

None.

8. **ANSWERS TO QUESTIONS FROM MEMBERS OF WHICH NOTICE HAS BEEN GIVEN**

None.

9. **FEEDBACK REPORT ON THE EXECUTION OF RESOLUTIONS TAKEN BY COUNCIL IN MARCH 2014**

- 9.1 The feedback on the resolutions taken by Council on 27 March 2014 was noted.

10. **REPORT TO COUNCIL ON RESOLUTIONS TAKEN BY MANAGEMENT COMMITTEE DURING MARCH 2014**

10.1 **MINUTES OF MANAGEMENT COMMITTEE MEETING HELD DURING MARCH 2014**

(C/M 2014/04/24 - A 2/3/5)

RESOLVED:

That the resolutions taken at an Ordinary Management Committee Meeting held on 10 April 2014 be noted.

11. **RECOMMENDATIONS BY THE MANAGEMENT COMMITTEE**

11.1 **MANAGEMENT COMMITTEE MEETING AND ORDINARY MANAGEMENT COMMITTEE MEETING HELD ON 10 APRIL 2014**

11.1.1 **DEVELOPMENT OF PORTIONS OF TOWN AND TOWNLANDS BY PRIVATE DEVELOPERS**

(C/M 2014/04/24 - G 3/9, G 4/1/1)

RESOLVED:

- (a) That Council remains with its resolution of 30 January 2014 under item 11.1.6 (b):

(b) *That once Council decides on the future development and sale of these subdivided blocks and a Surveyor-General approved diagram is in place, Council will advertise its intention in two newspapers circulating locally as required in terms of the Local Authorities Act, Act 23 of 1992, as amended, thereby affording the general public transparent, fair and equal opportunity to participate by either submitting a development proposal or closed bids (as will be decided by Council at the time).*

- (b) That all future applications received for township development be informed of the decision in (a) above.
- (c) That, in future, a standard response be issued to all applicants for land in excess of 5 000m², for especially private township development, informing them that there is no land available and that this resolution be explained to the public.
- (d) That applications received for major or extra-ordinary developments such as schools or hospitals be subject to calling for such development proposals in order to enable Council to make the best selection.
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11.1.2 **SEWAGE TREATMENT PLANT - OPERATOR**
(C/M 2014/04/24 - B 1/1/4)

RESOLVED:

- (a) That the appointment of Messrs Aqua Utilities Corporation (Pty) Ltd (Pty) Ltd (AUC) as Operator of the New Sewage Purification Plant and Pump Stations be approved, in hand with the Agreement SSPP-2014-001 (Revision 0, March 2014) on file.
 - (b) That the agreement be submitted to Council's attorneys for legal evaluation before it is signed.
 - (c) That the agreement be implemented immediately upon signature by both parties and that the contract be for a period of 5 years including a 3 months termination clause.
 - (d) That the Agreement be financed from the Operational Budget where sufficient funds were identified.
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11.1.3 **02: LEGAL SERVICES - PROFILES**
(C/M 2014/04/24 - A 2/1/5)

RESOLVED:

- (a) That the following law firms be appointed to perform legal duties for Council for a trial period of 3 years:
 - *Messrs Chris Mayumbelo & Co*
 - *Messrs Conradie & Damaseb Legal Practitioners*
 - *Messrs Kinghorn Associates*
 - *Messrs LorentzAngula Inc.*
 - *Messrs Masiza Law Chambers*
 - (b) That the General Manager: Corporate Services and Human Resources reports back to Council annually on the performance and effectiveness of services rendered and equitable distribution of work to law firms.
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11.1.4 **06: 2008 TO DATE: LAND APPLICATION (DIETENHOFEN CC) - UNSURVEYED PORTION OF TOWN AND TOWNLANDS NO. 41**
(C/M 2014/04/24 - G 3/9, G 4/1/1)

RESOLVED:

That the application of Messrs Dietenhofen CC for Block 1 be turned down.

11.1.5 **06: 2008 TO DATE: LAND APPLICATION (TAMARISKIA COMMUNITY) - UNSURVEYED PORTION OF TOWN AND TOWNLANDS NO. 41**
(C/M 2014/04/24 - G 3/9, G 4/1/1)

RESOLVED:

That the application of Messrs Tamariskia Community for Block 1 be turned down.

11.1.6 **06: 2008 TO DATE: LAND APPLICATION (OMBUNDU INVESTMENTS) - UNSURVEYED PORTION OF TOWN AND TOWNLANDS NO. 41**
(C/M 2014/04/24 - G 3/9, G 4/1/1)

During the discussion of this item, Councillor P V Steinkopff opposed the allocation of Block 1 to Messrs Ombundu Investments Trust as it is against the Council decision taken under item 11.1.1 of the same agenda. The proposal of Councillor P V Steinkopff was not seconded thus the original recommendation was carried.

RESOLVED:

- (a) That Council *in principle* approves the sale of Block 1, measuring ±234 424m² as indicated on the map (on file), to Messrs Ombundu Investments Trust for township development, pending the finalization of the subdivision by Council at the cost of the purchaser.
- (b) That the Engineering Services Department attends to the subdivision of Block 1 in order to compile a diagram for submission for approval by the Surveyor-General.
- (c) That the Engineering Services Department attends to the layout for Block 1 and once the layout is approved the item be resubmitted to the Management Committee to determine the purchase price and the other conditions of sale.

11.1.7 **BUILD TOGETHER APPLICATIONS - MESSRS O KASHUUVIKA AND M NANGOMBE**
(C/M 2014/04/24 - H 5/3)

RESOLVED:

- (a) That Council repeals its decision of 28 June 2012 to withdraw the Build Together loans of Messrs O Kashuuvika and M Nangombe.
- (b) That Messrs O Kashuuvika and M Nangombe be allocated Build Together loans and Erven 3821 and 3824 respectively.

11.1.8 **CHURCH APPLICATIONS FOR NEWLY CREATED CORNER ERVEN IN THE PROGRESSIVE DEVELOPMENT AREA**
(C/M 2014/04/24 - H 1/10/1, H 5/7)

RESOLVED:

- (a) That the following institutional erven be offered to the following churches at the cost indicated below:

<i>Erf</i>	<i>Size</i>	<i>cost</i>	<i>Church</i>
<i>Erf 4369, Mondesa</i>	<i>2 115m²</i>	<i>2 115m² x N\$51.11 = N\$ 108 097.65</i>	<i>The Pastoral Church Council, SANCTA FAMILIA Church Roman Catholic Church</i>
<i>Erf 4367, Mondesa</i>	<i>2 120m²</i>	<i>2 120m² x N\$51.11 = N\$108 353.20</i>	<i>ORUUANO Protestant Unity Church</i>
<i>Erf 4372, Mondesa</i>	<i>2 077m²</i>	<i>2 077m² x N\$51.11 = N\$106 155.47</i>	<i>Evangelical Lutheran Church (ELCRN)</i>
<i>Erf 4371, Mondesa</i>	<i>1 708m²</i>	<i>1 708m² x N\$51.11 = N\$87 295.88</i>	<i>Evangelical Bible Church of Namibia</i>
<i>Erf 4368, Mondesa</i>	<i>1 933m²</i>	<i>1 933m² x N\$51.11 = N\$98 795.63</i>	<i>Full Hope in Christ Ministries</i>

- (b) That a purchase price of N\$51.11 / m² for the newly created erven in Extensions 7 & 8, plus N\$5 750.00 (being the consolidation cost per erf) and 50% of any additional cost, such as, but not limited to the rezoning, surveying and registration of the newly created erven, be approved.

11.1.9 **FEEDBACK REPORT: KWADUKUZA DISTRICT MUNICIPALITY'S VISIT TO SWAKOPMUND AND THE ESTABLISHMENT OF THE SWAKOPMUND MUNICIPAL INSTITUTE OF LEARNING AND EXCHANGE (SMILE)**

(C/M 2014/04/24 - A 2/3/1/7/1)

RESOLVED:

- (a) That the feedback report regarding the meeting that took place from 25-26 February 2014 in Swakopmund between KwaDukuza District Municipality and Swakopmund Municipality, be noted.
- (b) That Council, *in principle*, approves twinning with KwaDukuza Municipality (South Africa) and that a twinning agreement be drafted for approval.
- (c) That Council supports the twinning / exchange programmes and the creation of Swakopmund Municipal Institute for Learning and Exchange (SMILE) in consultation with the eThekweni based MILE program and the local support from the Namibian Association of Local Authority Officials (NALAO).
- (d) That funding be sourced from the United Cities and Local Government (UCLG) for a delegation from Swakopmund Municipality to visit the KwaDukuza District Municipality when they invite Council.

11.1.10 **CONDONATION OF THE RENTAL OF LAND IN THE SWAKOPMUND TOWNLANDS, 18KM EAST OF SWAKOPMUND AS BTS SITE FOR MESSRS MOBILE TELECOMMUNICATIONS LIMITED**

(C/M 2014/04/24 - G 4/2/2/2)

RESOLVED:

- (a) That the lease of a portion of land at the GPS coordinates S 22°36.016', E 014°41.338' 81 m² in extent to Messrs Mobile Telecommunications Limited be condoned as from 1 September 2010 for a period of 5 years.
- (b) That the lease in (a) be subject to Ministerial approval to be obtained in terms of Section 30(1)(t) of the Local Authorities Act, (Act 23 of 1992), as amended for the lease of land on undivided Townlands.
- (c) That the lease be established at N\$20.92 /m² per month as from 1 September 2010 with an annual escalation of 10% as from 1 July 2011.
- (d) That the Finance Department levy the back dated lease rental as per (b) above from the date of the occupation of the site until 31 August 2014.
- (e) That the relevant area and lay-out be demarcated on a map by the Engineering Services Department.
- (f) That Messrs MTC adheres to the following requirements:
 - (i) A maximum height of 25m
 - (ii) Environmental Impact Assessment

- (g) That building plans of all the existing buildings be submitted to the Engineering Services Department.
- (h) That the portion of land is leased on the explicit condition that the lessee indemnifies Council against any claim for damages resulting from its occupation by the lessee.
- (i) That all costs be for the account of the lessee.
- (j) That Messrs MTC installs their own electrical meter so that any expenses and costs generated be allocated to Messrs MTC.
- (k) That should any of the statutory conditions not be met by or lease conditions not be acceptable to Messrs MTC, they be required to dismantle and remove all existing structures at the current site and restore it to the same condition as the immediately surrounding area within a reasonable period and to the satisfaction of the Engineering Services Department.
- (l) That in the event of (j), Messrs MTC be required to pay the rental tariff established in (a) until such time as the area has been vacated and restored satisfactorily.

11.1.11 **REFUND OF REFUNDABLE DEPOSIT - MESSRS ATLANTIC SEABOARD PROPERTY DEVELOPMENT (PTY) LTD**

(C/M 2014/04/24 - E 4824)

RESOLVED:

- (a) That the refund of the N\$5 000.00 refundable deposit due to the purchaser in terms of clause 6 of the Deed of Sale for Erf 4824, Swakopmund, be approved.
- (b) That the powers to approve refundable deposits without proof of original receipts be delegated to the Chief Executive Officer.

11.1.12 **PROJECT SHINE 2014**

(C/M 2014/04/24 - G 1/1)

RESOLVED:

- (a) That permission be granted to the General Manager: Health Services to proceed with the arrangements to hold Project Shine 2014.
- (b) That the annual contribution by Council as one of the major stakeholders of Project Shine be increased to N\$30 000.00 as partial provision to cover the related expenses to host the project in 2014.
- (c) That the amount in (b) above be transferred from the Pollution Control Fund to Vote 103541000100, to be used in addition to the funds deposited by the other main sponsors of Project Shine 2014, to cover the monthly payments for participants in the clean-up project.
- (d) That the General Manager: Finance be authorized to do all requested payments related to the project and in accordance with the Municipal Financial Regulations.

11.1.13 **INTRODUCTION OF THE DEEP COLLECTION SYSTEM (MOLOKS) IN SWAKOPMUND**
(C/M 2014/04/24 - G 1/1, M 2)

RESOLVED:

- (a) That Council does not enter into an agreement with Messrs Rent-A-Drum for the rental or purchasing of the deep collection containers due to the high cost.
 - (b) That permission be granted to Messrs Rent-A-Drum to enter into agreements with interested parties in Swakopmund in accordance with the Memorandum of Agreement signed with Council.
 - (c) That permission be granted to Messrs Rent-A-Drum to remove the deep collection units where it was installed for the purpose of the trial run.
 - (d) That permission be granted to the General Manager: Health Services to negotiate better terms with Messrs Rent-A-Drum.
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11.1.14 **LEASE AGREEMENT FOR THE DEVELOPMENT OF A MATERIAL RECOVERY FACILITY (MRF) IN SWAKOPMUND**
(C/M 2014/04/24 - G 1/1)

RESOLVED:

- (a) That the lease agreement (on file) be approved and be submitted to the line Ministry for consideration subject to the required amendments.
 - (b) That Messrs Rent-A-Drum be charged a nominal fee of N\$1 000.00 for the rental of the property considering the fact that they will collect and process recyclables for their own account.
 - (c) That permission be granted to Messrs Rent-A-Drum to construct and manage the new Material Recovery Facility at the landfill site at their own cost and subject to finalization of all statutory processes.
 - (d) That the purchase price for the land be determined once the facility is operational.
 - (e) That the local informal recyclers be accommodated first at the Material Recovery Facility.
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11.1.15 HANGAR LEASE AGREEMENTS: SWAKOPMUND AERODROME
(C/M 2014/04/24 - N 9/1)

RESOLVED:

(a) That the following lease agreements that were signed and returned by the due date of 31 January 2014, be noted:

- 1) *Mr Hilmar Knupp - Hangars A and B,*
- 2) *Dis Engineering, Mr Klaus Bajorat - Hangar C,*
- 3) *Mr Ernst Keibel - Hangar 1,*
- 4) *Mr Quinton Liebenberg - Hangars 2 and 3,*
- 5) *Mr Hubert Herzog - Hangar 4,*
- 6) *Dr Reinward Matheis - Hangar 5,*
- 7) *Salt Company (Pty) Ltd, Mr Johan Klein & Detlef Klein - Hangars 8 and 16,*
- 8) *O&H Aviation Joint Venture, Mr Owen Sivertsen - Hangar 11,*
- 9) *Swakopmund Flying School & Aviation Ventures (Pty) Ltd., Mr Jacques Jacobs - Hangars 12 and 21,*
- 10) *Branko Geophysics, Mr Branko Corner and Klaus-Peter Knupp - Hangar 17,*
- 11) *The Cessna Wings Trust, Mr Wolfgang Grellmann - Hangar 18,*
- 12) *Mr Christo Marais - Hangar 19,*
- 13) *Weimann's Capentry, Mr Horst Weimann - Hangar 20,*
- 14) *Mr Rudi Kintscher - Hangars 22 and 23,*
- 15) *Swakopmund Skydiving Club Committee, Mr EddyTechman - Hangar 25,*
- 16) *Mr Frederick Gey van Pittius - Hangar 26,*
- 17) *Mr Matthias Röttcher - Hangar 27,*
- 18) *Mr Eddy Techman - Hangar 28,*
- 19) *Botha Aviation, Mr Jacobus Botha and Johannes Botha - Hangar 31,*
- 20) *Mr Friedrich Simon - Hangar 32,*
- 21) *Dr Jannie Tromp - Hangar 33,*
- 22) *Klein Aviation Enterprises t/a Pleasure Flights, Mr Erwin Goebel - Hangars 34 and 38,*
- 23) *Mr Kai Rubow - Hangar 35,*
- 24) *Ground Rush Investment Holdings CC, Mr Matthias Röttcher - Hangar 36,*
- 25) *Ms Tresia du Plessis - Hangar 37,*
- 26) *Ms Johanna Goebel - Hangars 41, 42, 43 and 47,*
- 27) *Salz-Gossow (Pty) Ltd, Mr Karl-Heinz Fleidl - Hangar 44,*
- 28) *Mr Gerald Röttcher - Hangar 45,*
- 29) *Hansa Hotel CC, Mr Stephan Wacker - Hangar 46,*
- 30) *Mr Werner Drayer, Mr Ulrich Ritter and Mr Karl-Heinz Wagner - Hangar 50,*
- 31) *Mr Theunis Keulder - Hangar 54,*
- 32) *Seringetti Tourism (Pty) Ltd, Mr Leendert de Koster - Hangars 56 and 64,*
- 33) *Dr Kurt Bellwinkel - Hangar 58,*
- 34) *Mr Michael Rabie - Hangar 66.*

(b) That the failure of the following owners of the following hangars to sign and return their lease agreements by the due date of 31 January 2014, be noted and that Council condones the late submission of the lease agreements returned after the due date, namely:

- 1) *Mr Hans Kriess of Hangar 6 on 26 March 2014.*
- 2) *Bush Bird CC of Hangar 9 on 13 February 2014.*
- 3) *Mr Brian Roos of Hangar 10 on 20 March 2014.*
- 4) *Mr Heiner Schlusche of Hangars 14, 15, 39 on 6 February 2014,*
- 5) *Mr Hermias Coetzee of Hangar 24 on 31 March 2014.*
- 6) *Schlusche Investment (Pty) Ltd of Hangar 40 on 6 February 2014.*

(c) That it be noted that lease agreements for all 52 hangars at the Swakopmund Aerodrome has now been signed by the respective hangar owners.

11.1.16 **INTRODUCTION OF SWAKOPMUND GREEN ENVIRONMENTAL PROJECT**

(C/M 2014/04/24 - G 1/1)

RESOLVED:

- (a) That permission be granted to the General Manager: Health Services to implement the Swakopmund Green Environmental Project in partial fulfilment of the adopted strategic goal to develop Swakopmund as a centre of excellence.
- (b) That the project charter be adopted and that the ECO-MATE logo be recognized as the official logo attached to the Swakopmund Green Environmental Project (SGEP).
- (c) That budgetary provisions of N\$30 000.00 be made in the Operational Budget for the initial launch of the project.
- (d) That permission be granted to the General Manager: Health Services to source for funds from local and foreign donors to sustain the implementation of the project in addition to the funds provided in the Operational Budget for this purpose.

11.1.17 **APPLICATION FOR APPROVAL OF PROPOSED HANGAR LAYOUT PLAN, NEW HANGAR LEASES AND THE CESSION OF THE RIGHT TO EXISTING HANGARS**

(C/M 2014/04/24 - N 9/1)

RESOLVED:

- (a) That the allocation of vacant hangar plots at the Swakopmund Aerodrome to Messrs Cook and Diekmann respectively, be approved and that the standard lease terms shall apply.
- (b) That the proposed layout plan of the hangars at the Swakopmund Aerodrome, be approved.
- (c) That the cession of the rights of hangars 41, 42, 43, and 47 from Messrs Atlantic Aviation CC to Ms J L Goebel, be approved and that a standard lease agreement be concluded with her for the respective hangars.

11.1.18 **APPLICATION TO LEASE A SITE AT ERF 266A SWAKOPMUND FOR A MOBILE FOOD KIOSK**

(C/M 2014/04/24 - E 266 ABC)

RESOLVED:

- (a) That the applications of Ms H !Gontes and MAM Abdel Hamid to lease a site at Erf 266 ABC, Swakopmund be turned down, due to the lack of the following basic amenities on site:
 - (i) *Ablution facilities (public toilets); and*
 - (ii) *Water connection*
- (b) That the Council resolution of 30 June 2011 regarding the allocation and demarcation of a mobile kiosk site at Erf 266 ABC, Swakopmund be repealed.

11.1.19 **13th NALAO ANNUAL GENERAL MEETING: DECLARATION**
(C/M 2014/04/24 - A 4/3/1/5)

RESOLVED:

- (a) That the Conference declaration made by NALAO at the 13th Annual General Meeting held from 30 October 2013 to 01 November 2013 in Eenhana, be noted.
 - (b) That Council strives to adhere to the requests (on file) from NALAO to create conditions for a better future for all.
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11.1.20 **13th NALAO ANNUAL GENERAL MEETING RESOLUTIONS**
(C/M 2014/04/24 - A 4/3/1/5)

RESOLVED:

- (a) That the report regarding the 13th Annual General Meeting of NALAO held in Eenhana under the theme "*Inspiring Urban Transformation through Strategic Visioning, Planning and Implementation*" from 30 October 2013 to 01 November 2013, be noted.
 - (b) That it be noted that the next Annual General Meeting is scheduled to take place from 23-25 July 2014 in Otjiwarongo.
 - (c) That the new annual NALAO membership contribution of N\$80 000.00 and that budgetary provision be made in the next Financial Year 2014/2015, be approved.
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11.1.21 **FINANCIAL YEAR 2012 / 2013**
(C/M 2014/04/24 - D 11)

RESOLVED:

That the financial year end report for 2012 / 2013, be noted.

11.1.22 **AUDITED FINANCIAL REPORT FOR 2011 / 2012 FINANCIAL YEAR**
(C/M 2014/04/24 - D 11)

RESOLVED:

That the report of the Auditor General for the financial year 2011 / 2012 in terms of Section 87 (1) (3) of the Local Authorities act (Act 23 of 1992, as amended), be noted.

11.1.23 **SOUTHERN AFRICA INTER MUNICIPAL SPORTS ASSOCIATION (SAIMSA) GAMES 2013 - SWAKOPMUND REPORT**
(C/M 2014/04/24 - J 10/1)

RESOLVED:

That the report by the Chairperson of the Municipal Sport and Social Club regarding the Southern Africa Inter Municipal Sports Association (SAIMSA) Games 2013 held in Swakopmund, be noted.

11.1.24 **INVITATION TO NALASRA GAMES 2014 IN OUTJO**
(C/M 2014/04/24 - J 10/1)

RESOLVED:

- (a) That permission be granted to members of the Swakopmund Municipal Sport and Social Club as per the list (on file), which is subject to change, to participate in the 2014 NALASRA Games to be held in Outjo from 04-10 May 2014.
- (b) That permission be granted to the Swakopmund Municipal Sport and Social Club to proceed with preparations and organisation for this event.
- (c) That the Council grants approval for special leave not exceeding four (4) working days (06-09 May 2014) to the selected staff members (Club members) to participate in the NALASRA games.
- (d) That Council assign the respective Councillor to accompany the group to the NALASRA Games.
- (e) That the subsistence and travelling allowances for Councillor F Hamukwaya be paid from Conference Expenses Vote 100510206500.
- (f) That it be recorded that Councillor P V Steinkopff is not in support of resolution (c) above.
- (g) That the policy regulating the participation of staff members in sport be submitted to Council before the end of 2014.

11.1.25 **ADDITIONAL ARCHIVES ASSISTANT POSITION IN THE CORPORATE SERVICES AND HUMAN RESOURCES DEPARTMENT**
(C/M 2014/04/24 - B 1/1/2)

RESOLVED:

- (a) That the creation of an additional position of Archives Assistant in the Corporate Services and Human Resources Department as per the job description (on file) at the basic annual salary of post Grade B1, be approved.
- (b) That provision be made in the 2014 / 2015 Operational Budget for the appointment of an Archives Assistant in the Corporate Services and Human Resources Department and that the appointment be done in terms of Council's policy.

11.1.26 **INVITATION: TO ATTEND THE LAUNCHING AND FUND RAISING GALA DINNER FOR KARIBIB TRAVEL & TOURISM FAIR**
(C/M 2014/04/24 - D 5)

RESOLVED:

- (a) That an amount of N\$2 500.00 be donated towards the Fundraising Gala Dinner for Karibib Travel and Tourism Fair to be held from 29-31 May 2014 in Karibib.
 - (b) That the funds be defrayed from the Council's Publicity Vote 100510212700 where N\$3 256.50 is available.
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11.1.27 **CRACKED HOUSES**

(C/M 2014/04/24 - H 2/10; M 362, M 363, M 364, M 365)

RESOLVED:

- (a) That permission be granted to the General Manager: Engineering Services to withdraw the Occupation Certificates of Erven M 362, M 363, M 364 and M 365.
- (b) That permission be granted to the General Manager: Engineering Services to demolish the dwellings on Erven M 362, M 363, M 364 and M 365.
- (c) That Council carries the cost for demolition.
- (d) That the General Manager: Engineering Services provides the cost of replacement of the houses to Management Committee.
- (e) That the General Manager: Corporate Services and Human Resources determines the value of the replacement houses built by Council and arranges for the sale of the said houses.
- (f) That the General Manager: Community Development Services investigates the situation regarding the storage containers i.e. whether:
 - (i) *To move the containers to the residence of the home owners and for the home owners to take care of the security of their properties.*
 - (ii) *To outsource the storage and security of containers to a particular company.*
- (g) That the Community Development Services Department be the liaison between Council and the home owners.
- (h) That Council enters into an agreement with the home owners and that a clause be included to state that Council will not entertain further claims.
- (i) That inter-departmental communication and coordination be enhanced between all the departments involved.
- (j) That, in future, no further houses will be considered for repair.

11.1.28 **COMPLAINTS ABOUT THE OPERATION OF KAVITA PARK**

(C/M 2014/04/24 - F 21)

RESOLVED:

- (a) That the complaints from Messrs A Mucamba and N Naukushu submitted to the Office of the Governor, be noted.
 - (b) That the complainants be informed that the matter was correctly dealt with in terms of the signed agreement and that the Office of the Governor be informed accordingly.
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11.1.29 **OPERATIONAL AND CAPITAL BUDGET 2014 / 2015 FINANCIAL YEAR**
(C/M 2014/04/24 - D 12/1)

RESOLVED:

- (a) That the Capital Budget amounting to N\$175 331 380.00 be approved.
- (b) That the Operational Budget reflecting a deficit of N\$2 481 300.00 be approved.
- (c) The services related tariffs as listed below be approved, together with all tariffs as contained in the Tariff List:
 - (i) *Assessment Rates* - 10 %
 - (ii) *Water*
 - 9m³-30 m³* - 5%
 - 30m³-60m³* - 7.5%
 - 60m³ and above* - 7.5%
 - (iii) *Refuse removal* - 10 %
 - (iv) *Sewerage* - 20%
 - (v) *Sport facilities & Town Halls*
 - (vi) *Tourism (Bungalows)* - 10-12%
- (d) That the General Managers and Managers confirm availability of funds prior to embarking upon approved major projects.

The meeting adjourned **20:40**.

Minutes confirmed on: **27 May 2014**

Councillor J Kambueshe
CHAIRPERSON

UT/-

E U W Demasius
CHIEF EXECUTIVE OFFICER